

## Rutherford County Extension Intern

**Location:** Rutherford County

**Program Area:** 4-H Youth Development, Agriculture and Natural Resources, Family and Consumer Sciences

**Immediate/Site Supervisor:** Jeff Bradley

**Other Mentors and Supervisors:** Cynthia Robbins, Laura Ponder

### Position

#### Description/Responsibilities:

Intern will assist Extension Agents with planning, marketing, implementation, and evaluation of educational programs. Activities may include, but are not limited to, farm visits, livestock events, nutrition and cooking classes, youth enrichment workshops, farmers market events, and community garden activities.

Specific duties may include developing educational tools, exhibits, and marketing materials, as well as assisting clients, compiling data, assembling class materials, and attending meetings related to local issues.

#### Preferred qualifications/previous coursework:

- Intern should be self-motivated, dependable, and flexible.
- Good organizational and communication skills, creativity, and ability to work with a team is needed.
- Have a desire to work with youth and adult audiences.
- Effective use of technology is desired.
- A prior knowledge of Extension work and agriculture is beneficial.

#### Benefits/skills student will gain through this internship:

- Expand knowledge of Extension's mission and experience all areas of Extension programs
- Many opportunities to practice leadership skills, public speaking, customer service, and program delivery
- Variety of daily responsibilities, giving the intern valuable experience in problem solving, volunteer management, community outreach and marketing

### Additional Information

Rutherford County is a rural county with traditional Extension programs. This internship will provide an overview of Extension programs and duties.