

Forsyth County Extension Intern

Location: Forsyth County

Program Area: 4-H Youth Development

Immediate/Site Supervisor: April Bowman

Other Mentors and Supervisors: Kim Gressley, County Extension Director and the other staff of Forsyth County

Position

Description/Responsibilities:

- Work with staff and assist with the coordination, marketing, and implementation of educational program events and activities.
- Assist in preparing for planned events and activities by gathering information, assembling materials, contacting participants, and soliciting support from external sources.
- Teach, train, and/or do program presentations and special interest programs.
- Assist with the creation, implementation, and tallying of program evaluations.

Preferred qualifications/previous coursework:

- Have good communication skills (written and oral)
- Be organized with strong attention to detail
- Possess deductive reasoning and problem-solving skills
- Social media skills preferred (Instagram, Facebook, Twitter, etc.)
- Knowledge of Google Suite preferred (including sheets and forms)
- Experience working with youth and adults preferred.
- Coursework in Youth Development, Agricultural Education, Animal Science, Forestry, STEM, and/or FCS is preferred.

Benefits/skills student will gain through this internship:

- Computer skills
- Written/verbal communication
- Youth development skills
- Programming/Teaching and Instruction Evaluation
- Organizational skills including time management.

Additional Information

The intern will have the opportunity to learn about N.C. Cooperative Extension's major program areas by meeting, shadowing, and working with other extension agents at the discretion of their site supervisor, including exposure to our Community Garden Program, Horticulture Program focused on edibles, and Family and Consumer Science Foods and Nutrition programs. Forsyth County is the fourth most populous state in North Carolina (ncdemography.org) and includes the urban center and county seat of Winston-Salem.