

Guilford County Extension Intern

Location: Guilford County

Program Area: 4-H Youth Development, Agriculture and Natural Resources, Family and Consumer Sciences, Community and Rural Development

Immediate/Site Supervisor: Meredith Kreeger

Other Mentors and Supervisors: Sarah Paschall, Taylor Jones, Vincent Webb, Shameca Battle, Crystal Mercer, and the Guilford County Food Security Coordinator (hiring in progress)

Position Description/Responsibilities:

The summer intern will work primarily with the 4-H Agents and Program Assistant to plan, implement, and evaluate a comprehensive 4-H Summer Fun program for youth in Guilford County. They will assist with program delivery during day camps hosted at the County Extension office and across the county.

The intern will also have the opportunity to attend and assist with county livestock shows and the Dairy Calf Project as well as assist in the planning and delivery of advisory meetings and volunteer trainings, as applicable.

The rest of the intern's time will be spent with Horticulture, FCS, and School & Community Gardens Agents, as well as the new Guilford County Food Security Coordinator.

Duties could include:

- Attending site visits with School & Community Garden and/or Horticulture Agents and Program Assistant
- Preparing materials for workshops and trainings -Administrative tasks for NC Farm App
- Assisting with preparation and delivery of Family and Consumer Sciences programs (e.g, food safety, food preservation, nutrition and physical activity, and financial literacy education)
- Supporting research for Guilford County Food Security Plan
- Networking with community partners from all program areas

Preferred qualifications/previous coursework:

- Experience working with youth of all ages and audiences from limited-resource communities
- Work effectively in a team environment
- Willingness to learn about topics relevant to each program area, including home horticulture, community gardening, food and nutrition, food insecurity, and youth development
- Excellent written and verbal communication skills
- Interest in exploring and understanding various program areas and how they work together to accomplish the N.C. Cooperative Extension mission
- Comfortable speaking and presenting in front of moderate to large groups
- Good organizational, time management, and project management/planning skills
- Experience with computer software and programs, such as Word, PowerPoint, Zoom, and Canva
- Previous coursework related to consumer horticulture, family and consumer science, community nutrition, program planning/evaluation, youth development, marketing, agriculture, and/or social determinants of health is highly desirable.

Benefits/skills student will gain through this internship:

- Understanding of Cooperative Extension, its program areas, and its mission
- Understanding of Guilford County government structure and operations
- Mentored by a team of Cooperative Extension professionals
- Explore a variety of career opportunities within Extension
- Experience planning, implementing, and evaluating programs
- Develop skills in partnership development
- Explore and develop programming related to their personal and professional interests within Extension

Additional Information

This is an in-person internship. However, depending on the assigned tasks, remote work opportunities may periodically be available.

