

Rutherford County Extension Intern

Location: Rutherford County

Program Area: 4-H Youth Development, Agriculture and Natural Resources, Family and Consumer Sciences, Community and Rural Development

Immediate/Site Supervisor: Jeff Bradley, County Extension Director

Other Mentors and Supervisors: Tracy Davis, Family & Consumer Sciences; Cynthia Robbins, 4-H & Youth Development; Hannah Bundy, Agriculture/Horticulture

Position

Description/Responsibilities:

Intern will assist Extension Agents in planning, promotion, implementation, and evaluation of educational programs.

Activities may include, but are not limited to farm visits, nutrition and cooking classes, youth enrichment workshops, farmers market events, and school and community garden activities.

Specific duties may include developing educational tools, exhibits, and promotional materials, as well as assisting clients, compiling data, assembling materials, and attending meetings related to local issues.

Preferred qualifications/previous coursework:

- Intern should be self-motivated, dependable, and flexible.
- Good organizational and communication skills, creativity, and ability to work with a team is needed.
- Effective use of technology (powerpoint, excel, photo/video, social media) is desired.
- An interest in local foods and/or working with youth will be helpful.

Benefits/skills student will gain through this internship:

Intern will expand knowledge of Extension's mission and will experience all areas of Extension programs.

There will be many opportunities to practice leadership skills, public speaking, customer service, and program delivery.

This internship will provide a variety of daily responsibilities, giving the intern valuable experience in problem solving, volunteer management, community outreach, and marketing.