

## Burke County Extension Intern

**Location:** Burke County

**Program Area:** 4-H Youth Development, Agriculture and Natural Resources, Family and Consumer Sciences, Community and Rural Development

**Immediate/Site Supervisor:** Spring Williams-Byrd

**Other Mentors and Supervisors:** Nicki Carpenter, Emily Troutman, Damon Pollard, Donna Teasley

### Position Description/Responsibilities:

The Cooperative Extension internship in Burke County provides an intern with an opportunity to be engaged in helping our community through extension programming.

Interns will participate in programming areas offered in Burke County including, but not limited to, 4-H, livestock, field crops, horticulture, local foods, family consumer sciences, and community development through a variety of activities, events, and experiences.

Intern will assist in preparations for planned events and activities by gathering information, assembling materials, contacting participants, and soliciting support from external sources. As appropriate, conducts the teaching, training, or other program presentations.

Intern will be assigned to work primarily with 4-H during summer educational programming. However, with the limited face-to face interactions, the intern will also be assigned times to work with and assist other agents in the areas of agriculture and horticulture, community & rural development and/or family & consumer sciences, to give the intern the opportunity to learn more about Cooperative Extension.

### Benefits/skills student will gain through this internship:

- Will be able to better explore career options within Extension
- Increase overall skill sets useful for future employment
- Utilize skills learned within classroom settings, in conjunction with mentorship provided by Extension professionals, in real-world applications
- Experiential learning opportunities that cannot be gained solely through classroom instruction
- Great Resume Builder

### Preferred qualifications/previous coursework:

- Self-starter with a positive attitude
- Interest in working with people and ability to work with various age groups and show sensitivity to individual differences
- Willing to take direction, follow through on tasks, and work independently
- Positive, dependable, organized, reliable and a team player
- Excellent oral and written communication skills
- Available to work occasional evenings and weekends
- Eagerness to learn about Cooperative Extension