

Rutherford County Extension Intern

Location: Rutherford County

Program Area: 4-H Youth Development, Agriculture and Natural Resources, Family and Consumer Sciences, Community and Rural Development

Immediate/Site Supervisor: Jeff Bradley, CED

Other mentors/supervisors: Tracy Davis, Family and Consumer Sciences; Cynthia Robbins, 4-H Youth Development; Hannah Bundy, Agriculture/Horticulture

Position Description/Responsibilities:

Intern will assist Extension Agents in planning, promotion, implementation, and evaluation of educational programs. Activities may include, but are not limited to, farm visits, nutrition and cooking classes, youth enrichment workshops, farmers market events, and community and school garden activities.

Specific duties may include developing educational tools, exhibits, and promotional materials, as well as assisting clients, compiling data, assembling materials, and attending meetings related to local issues.

Preferred qualifications/previous coursework:

- Self-motivated
- Dependable
- Flexible
- Good organizational and communication skills
- Creativity
- Ability to work with a team
- Effective use of technology (excel, photo/video development, social media, etc.) is desired
- Interest in local foods and/or working with youth will be helpful

Benefits/skills student will gain through this internship:

- Will expand knowledge of Extension's mission
- Will experience all areas of Extension programs
- There will be many opportunities to practice leadership skills, public speaking, customer service, and program delivery
- Internship will provide a variety of daily responsibilities, giving the intern valuable experience in problem solving, volunteer management, community outreach, and marketing