

N.C. Cooperative Extension
NC State University
2501 Founders Drive, Suite 120
Campus Box 7602; Patterson Hall
Raleigh, NC 27695-7602



Moore County Extension Intern

Location: Moore County

Program Areas: Interdisciplinary 4-H, Livestock, Family & Consumer Sciences

Project Title: Local Foods Summer Program

Immediate/Site Supervisor: Deborah McGiffin

Other mentors/supervisors: Kelly McCaskill, Janice Roberts, Sarah Miller

Position Description/Responsibilities:

Internship involves cooperatively assisting with the Moore County 4-H, Livestock and Family and Consumer Sciences agents with the planning and execution of the interdisciplinary summer local foods program that focuses on the connection between healthy lifestyles and agriculture. This internship is an opportunity for an enthusiastic and self-motivated student to experience directly the aspirations and prospects of a career in Extension, while enabling Extension agents to enhance their collective capacity to efficiently deliver programs that serve our local communities during the busy summer months.

Projected outcomes of the Summer Local Foods Program: Program participants will gain knowledge about the health benefits, nutritional and economic impacts that local foods add to family well-being and community prosperity; Program participants will adopt safe food preparation and preservation practices.

Responsibilities: Assist agents with preparations for planned 4-H summer youth day camps to include gathering supplies and materials required for scheduled activities, daily room set-up and take-down, distributing needed materials to campers, monitoring and engaging campers in planned activities, and assessing program effectiveness through observations and participant feedback. Assists with Extension program registrations and light office duties as needed. Accompanies livestock agent on farm visits when requested. Supports family and consumer sciences (FCS) agent in healthy and local foods programming including assisting with kitchen set-up/clean-up and food preparation for cooking and food preservation classes and farmer market demonstrations; helps to conduct healthy lifestyles programming by modeling and encouraging audience participation; helps to analyze evaluations at conclusion of programs. Contributes to County newsletter and written articles to media outlets. Helps promote Extension through assisting with filming and documenting Extension programs/activities on social media sites. Participates in Extension meetings and offers observations of meeting outcomes.

Benefits/skills student will gain through this internship:

- Will gain understanding and valuable hands-on experience in the implementation of integrated multi-disciplinary Extension programming and evaluation

Additional Information:

Moore County 4-H, livestock and family and consumer sciences agents work to integrate their three disciplines into a total local foods program that reaches both youth and adult constituents during the summer months. Therefore the summer intern will have the opportunity to gain a perspective for each of these Extension program areas, and learn how each discipline can be incorporated into specified programs to successfully maximize objectives and outcomes.

Preferred qualifications/previous coursework:

- Able to work flexible hours including evenings and weekends not to exceed 40/hours/week
- Must be able to lift 25 lbs
- Must possess good written/communication skills
- Good computer and social media skills
- Good customer service skills
- Ability and willingness to work outdoors, and in camp settings
- Strong time-management skills
- Evidence of successful leadership experience in 4-H, school, and/or community programs desired
- Experience working with youth and volunteers preferred
- Willingness to learn about the Cooperative Extension Service and its program areas required

