

N.C. Cooperative Extension
Office of the Director of County Operations
NC State University
2501 Founders Drive, Suite 120
Campus Box 7602; Patterson Hall
Raleigh, NC 27695-7602



Rutherford County

County/Worksite Location: Rutherford County Cooperative Extension

Proposal/Program Area: Agriculture, 4-H, FCS

Project Title: Extension Programs for Youth and Adults

Immediate/ Site Supervisor: Tracy Davis, FCS

Other mentors/supervisors:

- | | |
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| 1 | Hannah Bundy, Horticulture |
| 2 | Cynthia Robbins, 4-H |
| 3 | Jeff Bradley, CED |

Project summary and intended outcomes:

Intern will assist Extension staff in planning, promotion, implementation, and evaluation of educational programs. Programs and activities may include, but are not limited to, farm tours, nutrition and food safety workshops, cooking classes, summer enrichment activities for youth, farmers' market events, school and community gardens, and other local foods programming. Specific duties may include developing educational tools and promotional materials, assisting clients in accessing resources, compiling data, assisting with administrative tasks, attending meetings on local issues, and conducting educational activities.

What qualifications and previous coursework does the student need in order to be prepared for this internship, if any?

Intern should be self-motivated, dependable, and flexible. Good organizational and communication skills and the ability to work with a team is needed. Effective use of technology (powerpoint, keynote, excel, photo/video, social media) is desired, but not required. An interest in local foods will be helpful.

What benefits/skills will the student gain through this internship?

Intern will expand knowledge of Extension's mission and experience all areas of Extension programs. Intern will have opportunities to practice leadership skills, public speaking, customer service, and program delivery.



This internship will provide new opportunities and responsibilities on a daily basis, giving the intern valuable experience in problem solving, volunteer management, community outreach, and marketing.