

## Person County

**County/Worksite Location:** Person County Cooperative Extension

**Proposal/Program Area:** 4-H

**Project Title:** Summer Extension Internship

**Immediate/ Site Supervisor:** Michelle Van Ness

**Other mentors/supervisors:**

1	Paul Westfall
2	Gary Cross
3	Jennifer Grable
4	Kim Woods

**Project summary and intended outcomes:**

A successful candidate for this position will work with Person County Extension Agents to help coordinate and implement program activities and events throughout the summer. The Intern will primarily work with the 4-H Agent on projects throughout the internship. To make a more well- rounded internship experience there will also be opportunities to work on projects with the Crops, Livestock, Horticulture, and FCS Agents. Job duties will include (but are not limited to):

- Help implement the Summer Fun 4-H program
- Help plan/teach one of the events for Summer Fun
- Assist in creating marketing tools for the 4-H program
- Conduct an evaluation of at least one event in the summer 4-H program
- Opportunity to attend 4-H Camp at Millstone 4-H Camp
- Opportunity to attend State 4-H Congress and other 4-H events throughout the summer
- Attend an Advisory Leadership Council meeting
- Attend County Commissioners meeting
- Work with Crops Agent on the following projects
- Insect Monitoring

- Field Tours
- Crop Research
- Join the Livestock Agent on farm visits and assist with meetings
- Work with the FCS Agent on cooking classes and meetings
- Assist other County Extension Agents with projects
- Write one or more news releases or newspaper/blog columns
- Participate in one or more radio programs
- Daily office tasks as needed
- Answer the phone
- Greet clients
- Assist with social media posts for the 4-H program

**What qualifications and previous coursework does the student need in order to be prepared for this internship, if any?**

Course work in program planning, evaluation, and volunteer management will be useful. Experience in/knowledge of 4-H and Cooperative Extension will be useful but is not required. Experience in working with the public would be useful, but is not required.

**What benefits/skills will the student gain through this internship?**

- Communication skills
- Time management
- Volunteer management
- Public relations skills
- Marketing skills
- Knowledge of Extension work
- Improve program planning and implementation skills
- Improve evaluation skills
- Teamwork

**Rural Works!**

This internship is part of the Rural Works! Program, an NC State Initiative to place interns in rural Tier 1 counties. For more information:

<https://careers.dasa.ncsu.edu/gain-experience/rural-works/>