**North Carolina Association of Cooperative Extension Specialists**

**2016 Spring Meeting**

**May 6, 2016 9:00am – 12:00pm**

**Godfrey Room, Coltrane Hall**

**North Carolina Agricultural &Technical State University**

**Meeting Minutes**

**Attendance**

* See attached sign in sheets

**Welcome and Announcements** (Nichole Huff)

* A board retreat is being planned to be held in July. Please see Joanna Lelekacs or Nichole Huff if you have topics that you would like added to the agenda for the retreat.
* Nominations for the executive committee and board will be coming up soon. Please consider volunteering if interested.

**Bylaws Committee Report & Membership Vote on Bylaws Revisions** (Dr. Carolyn Bird)

* The current bylaws do not reflect our audience/membership. The bylaws committee have made revisions to reflect the current organization.
* A motion to accept the changes was made by Becky Bowen. The motion was seconded by Sarah Blacklin. There was no discussion. The revised bylaws were accepted.

**Extension Administrative Updates**

Dr. Rosalind Dale

* NC A&T SU is celebrating its 125th anniversary. Several celebratory events were mentioned:
  + Small Farms Week food drive. Vance county alone fed over 500 families
  + 13 service projects in the Cooperative Extension Program on campus
  + 125th birthday bash was held in March
  + 125th scholarship gala was held at the Grandover in Greensboro. There were 600 guests and $2.3 million was raised for student scholarships
* The university is continuing to work on a branding/cobranding campaign
  + This is an ongoing discussion involving many university level personnel
  + The process involves a brand for both universities and a NCAT individual institution brand
* The Cooperative Extension Program at NC A&T SU is in the process of developing a statewide organizational 5-year strategic plan
  + The 2016 vision and mission statements were shared
  + The updated program priorities were shared. The shared priorities are based on the needs of our audience
  + The entire process should be wrapped up by late summer

Dr. Richard Bonanno

* Just finished the State Advisory Council/Strategic Planning Council meeting in Raleigh on May 4, 2016. Thanked legislators for their support of Extension
* Specialist rewards – promotion and tenure
  + A committee in Raleigh has been formed to look at the promotion and tenure process within the college
  + There is much support for rewarding faculty for what they were hired to do – including extension work
* New faculty positions
  + NCSU is hiring 40 new faculty in the college and 4 new department heads (retirements)
  + The new positions have been prioritized in a first round of discussions. 17 of the 40 positions have been selected as high priority in addition to the department head positions
* 23 positions left to be filled with and we are looking for extension to have a high presence in these but that prioritization of needs must come from the departments
* New travel policies
  + State has said that the travel exemption for extension no longer exists. We cannot use a personal vehicle for travel more than 75 miles. You must use a state vehicle or rent a car, or use the $0.34 rate for reimbursement.
  + We are trying to get re-exempted for travel or at least have a more flexible policy
  + We may be replacing older vehicles for specialists. A doodle will be sent out to get an idea of the inventory
* Branding
  + We want to maintain NC Cooperative Extension at the county level
  + Cooperative is not just NCSU or NCAT. It is county, federal, and state dollars working together
  + We do not want to take the cooperative out of extension
  + Both universities need to brand better
* Department Extension Leaders (DEL)
  + We want a DEL in every department
  + They will be an advocate for promotion and tenure in the departments
* Program Teams (Tom Melton)
  + Goal is to get more money in the hands of the people who do the work, to build stronger programs, to have programs delivered in the best way, and to have reporting make sense
  + The local foods and livestock program teams have started meeting and are making good progress
  + There are plant systems and food safety program teams rolling out soon
  + The teams are centered around extension but some research is okay
  + Stakeholders can be a part of the teams
  + Joint teams – when the call goes out for team membership, it will go to everyone
  + Leadership – the first two leaders were chosen deliberately, but as we move forward the team leadership will be open
  + The leadership will operate on a three-year cycle. Afterwards, the teams will decide who will lead the team

**Overview of Local Foods Flagship Program** (Susan Jakes)

* Why local foods in NCCE? - we can have multiple benefits from one single project, and often local food projects can be created that help support farmers at the same time as they support healthy eating and community development for consumers
* Goal 1 of the flagship program: To provide local foods education and support programs that positively impact farmer and community vitality, healthy eating, and the North Carolina economy
* Goal 2 of the flagship program: To promote North Carolina Cooperative Extension as a recognized, reliable, and trusted resource for information about growing, consuming, and marketing local foods.
* There is integration of all program areas (youth, consumers, farmers, business markets, policy makers and citizens)
* The Local Food Council of North Carolina bridges organizations, agencies and groups whose statewide work supports vibrant farms and fisheries, healthy people, strong communities, thriving local economies and resilient ecosystems with a common aim: strengthening North Carolina’s local food systems
* There are local food coordinators in each county ([www.localfoodnc.org](http://www.localfoodnc.org))

**Special Panel on NCCE Local Foods Initiatives**

* The voice recorded notes from the panel discussion can be downloaded at the link below
* <https://files.acrobat.com/a/preview/a012d231-8359-48c9-8a1f-3a1254ede608>

**Awards Committee Report – Recognition Ceremony** (Susan Jakes)

* The following awards were presented:
  + Liz Driscoll & Tes Thraves – Outstanding Subject Matter Program by a Team Award
  + April Shaeffer – Outstanding Subject Matter Program by an Individual Award
  + Dr. Misty Terry & Joanna Lelekacs – Outstanding Specialist Award

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**Attendance List**

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| --- | --- | --- | --- | --- | --- |
| **Name** | **Department** | **Email** | **Add to NCACES listserv?** | **NCAT** | **NCSU** |
| Nichole Huff | YFCS | [nichole\_huff@ncsu.edu](mailto:nichole_huff@ncsu.edu) |  |  | x |
| Gary Moore | AEE | [gmoore@ncsu.edu](mailto:gmoore@ncsu.edu) |  |  | x |
| Ben Sullivan | YFCS | [ben\_sullivan@ncsu.edu](mailto:ben_sullivan@ncsu.edu) |  |  | x |
| Liz Driscoll | Hort Crops Soil | [liz\_driscoll@ncsu.edu](mailto:liz_driscoll@ncsu.edu) |  |  | x |
| Carinthia Cherry | 4-H/FCS | [cacherry@ncat.edu](mailto:cacherry@ncat.edu) |  | x |  |
| Misty Terry | 4-H/FCS | [mablue@ncat.edu](mailto:mablue@ncat.edu) |  | x |  |
| Sanjun Gu | ANR | [sgu@ncat.edu](mailto:sgu@ncat.edu) |  | x |  |
| Michelle Eley | CRD | [mleley@ncat.edu](mailto:mleley@ncat.edu) |  | x |  |
| Kurt Taylor | 4-H | [kotaylor@ncat.edu](mailto:kotaylor@ncat.edu) |  | x |  |
| Dara Bloom | YFCS | [dara\_bloom@ncsu.edu](mailto:dara_bloom@ncsu.edu) |  |  | x |
| Cintia Aguilar | CRD | [cintia\_aguilar@ncsu.edu](mailto:cintia_aguilar@ncsu.edu) |  |  | x |
| Sekai Turner | 4-H | [sturner1@ncat.edu](mailto:sturner1@ncat.edu) |  | x |  |
| Jackie Miller | CRD | [Jackie\_miller@ncsu.edu](mailto:Jackie_miller@ncsu.edu) |  |  |  |
| April Shaeffer | Animal Science | [april\_Shaeffer@ncsu.edu](mailto:april_Shaeffer@ncsu.edu) | x |  | x |
| Matt Poore | Animal Science | [matt\_poore@ncsu.edu](mailto:matt_poore@ncsu.edu) |  |  | x |
| Carolyn Dunn | YFCS | [carolyn\_dunn@ncsu.edu](mailto:carolyn_dunn@ncsu.edu) |  |  | x |

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| --- | --- | --- | --- | --- | --- |
| **Name** | **Department** | **Email** | **Add to NCACES listserv?** | **NCAT** | **NCSU** |
| Sarah Kirby | YFCS | [sdkirby@ncsu.edu](mailto:sdkirby@ncsu.edu) |  |  | x |
| Johnny Rogers | Animal Science | [jrroger3@ncsu.edu](mailto:jrroger3@ncsu.edu) | x |  | x |
| Abbey Piner | CEFS/Community food Strategies | [apiner@ncsu.edu](mailto:apiner@ncsu.edu) |  |  | x |
| Becky Bowen | CRD |  | X |  | x |
| Susan Jakes | CRD |  | X |  | x |
| Autumn Guin | YFCS | [autumn\_guin@ncsu.edu](mailto:autumn_guin@ncsu.edu) |  |  | x |
| Shewana McSwain | EFNEP | [slhairst@ncat.edu](mailto:slhairst@ncat.edu) |  | x |  |
| Mark Megalos | FCR | [mamegalo@ncsu.edu](mailto:mamegalo@ncsu.edu) |  |  | x |
| Noah Ranells | CEP NCAT | [nnranell@ncat.edu](mailto:nnranell@ncat.edu) |  | x |  |
| Josh Idassi | CEP NCAT |  |  | x |  |
| Ronda Conlon | EIT | [rconlon@ncsu.edu](mailto:rconlon@ncsu.edu) |  |  | x |
| Simone Keith | EIT | [skeith@ncsu.edu](mailto:skeith@ncsu.edu) |  |  | x |
| Claudette Smith | CEP NCAT | [clsmith@ncat.edu](mailto:clsmith@ncat.edu) |  | x |  |
| Jimo Ibrahim | CEP NCAT | [jimoi@ncat.edu](mailto:jimoi@ncat.edu) |  | x |  |
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