

2017 STATE 4-H HORSE SHOW OPERATING PROCEDURES

Dear 4-H Member, 4-H Volunteer Leader, 4-H Agent:

Congratulations on your achievement at your Qualifying 4-H Horse Show. Your performance has qualified you to participate at the State 4-H Horse Show in Raleigh on July 5-9, 2017, one of the largest youth shows in the United States. The four and one-half day state show will be held at the James B. Hunt, Jr. Horse Complex on the North Carolina State Fairgrounds. In accordance with 4-H Horse Program rules, the top **sixty** horses and exhibitors will be eligible to compete at the Southern Regional 4-H Horse Championships in Perry, Georgia on August 2-6, 2017. This year's Southern Regional Show will be a Specialist run event, with Horse Specialists and volunteers from all the Southern Region states contributing to the management of the show. ***The NC State Horse Show will operate on a similar schedule as in previous years.*** Although we are not anticipating class conflicts, you are still required to provide advance notification to show management of potential conflicts prior to the start of the next class. Show management will attempt to minimize potential conflicts by moving exhibitors up or down in the individual order-of-go. **The State 4-H Horse Advisory Council supports a "No Gate Call Policy." When time permits, announcers will, at their discretion, make announcements to update exhibitors in the paddock and barns areas concerning which classes are in the arena. However, it is the exhibitors' responsibility for being aware of which class is in the arena and when their class is entering the arena. As per previous years, there will be no class holds for tack changes.**

Rules

Exhibitors are responsible for knowing and following all show rules. I strongly encourage you to review the 2017 version of the [NC 4-H Horse Program Rules and Regulations Manual](#) prior to arriving at the show and print off appropriate sections pertinent to the events of your interest. The manual is available on-line on the Equine Husbandry website. When reviewing rules and procedures, please pay particular attention to the following:

I-F.23. Riding Safety Headgear Policy

The North Carolina Cooperative Extension Service 4-H Horse Program ("the 4-H Program") requires all riders to wear protective headgear that meets or surpasses current applicable ASTM (American Society for Testing and Materials)/SEI (Safety Equipment Institute) standards while riding during all County, District and State 4-H Horse Program sponsored events and activities. This headgear must be properly fitted, properly worn on the top of the head, and worn with the harness securely fastened. Events and activities covered by this Rule include, but are not limited to: 4-H Horse Shows, 4-H Horsemanship Camps, 4-H Trail Rides, and 4-H Horse Drill Teams.

The 4-H Horse Program and the show committees, officials, judges, Extension personnel and volunteers associated with the 4-H Horse Program will enforce this Rule during the State Show. Any rider violating this rule will be immediately prohibited from further riding, and shall be barred or disqualified from the event or activity in which the rider is engaged at the time of the violation.

It is the responsibility of the rider, and the parent or guardian of the rider, to confirm that the headgear worn by the rider complies with safety standards set forth above; is properly fitted, fastened, and worn; and is in such a condition that it would protect the rider in the case of an accident. The 4-H Horse Program and the show committees, officials, judges, extension personnel and volunteers associated with the 4-H Horse Program are not responsible for checking headgear worn by riders for compliance with this Rule.

I-F.21. Forbidden Substances and Methods

The North Carolina 4-H Horse Program has adopted American Quarter Horse Association (AQHA) rules concerning drug use in horses during horse shows or classes exclusive to 4-H'ers. Exhibitors are responsible for being knowledgeable of and following the guidelines for drug use as prescribed in the current AQHA rulebook for that year. All groups sponsoring 4-H shows or 4-H classes reserve the right to have horses tested for drugs by a qualified veterinarian. In an effort to incorporate drug-testing procedures, there will be an administrative fee charged to **every** entry at the State 4-H Horse Show. **For current rules, either refer to the AQHA Handbook Showing Rules at <http://aqha.com/handbook> or call 1-806-376-4811.**

Disciplinary actions of those tested positive or those who refuse to have their horses tested will be referred to the Executive Committee of the N.C. 4-H Horse Advisory Board for action. All protests are to be filed with the Grievance Committee following appropriate protest rules. If the drug test is returned positive, the exhibitor will be fined a \$50 penalty and may be subject to the following actions below. The Executive Committee of the N.C. 4-H Horse Advisory Board reserves the right to take the following actions if a horse tests positive for forbidden substances at a sanctioned show:

- A. Disqualify the horse from all classes in which it participated in the show and take away earned points for high point and Southern Regional Qualification.
- B. Ban the horse from participation in future 4-H shows for such a period as determined appropriate.
- C. Levy an additional fine or penalize the exhibitor as deemed appropriate.
- D. Ban the exhibitor from participation in future 4-H shows and events for such a period as determined appropriate.

Should a horse require a therapeutic medication, the exhibitor must submit a Medication Report Form with the show office, prior to showing in any classes. Please be sure to consult the AQHA Therapeutic Medication Fact Sheet, prior to completing the form. The fact sheet and form are available at: <http://www.ces.ncsu.edu/state-horse-show/>.

Opening Ceremonies

A special Opening Ceremony has been planned for Friday evening. The Opening Ceremony involves a parade in the main arena for 4-H'ers and Volunteer Leaders participating in the State 4-H Horse Show. **Opening Ceremony county write-ups have been eliminated.** Counties will be introduced starting with A and work to W in even years (reverse alphabet in odd years). 4-H'ers will stay in the ring until the completion of all county introductions. In addition, senior 4-H Horse Program Members who are aging out of 4-H will receive a special lapel pin. **Aging out 4-H members must be identified prior to the State 4-H Horse Show by their county (agent, volunteer leader, parent, etc.) to be eligible for a lapel pin.** If you are eligible for this award, please remind your volunteer leader, parent and/or agent to submit your name to Lori Stroud, llstroud@ncsu.edu. *Please note: NO ANIMALS ARE PERMITTED IN THE COUNTY DELEGATION DURING THE CEREMONY.* You will be organized into county groups twenty minutes prior to the start of the Opening Ceremony in the Covered Outdoor Arena and enter the arena on foot.

The Pleasure Pairs and Senior Versatility Class will be held approximately 15 minutes after the opening ceremony. A warm-up time will be provided in the covered arena for exhibitors entered in those classes. There will be a special awards program prior to the beginning of the Saturday evening classes. Presentations will be made to honor the Junior and Senior 4-H Sportsmanship and Candace Norman Outstanding Adult and Youth Service Award winners.

Sponsorships and Advertisements

A special award will be presented during the Opening Ceremony to the county 4-H Horse Program that sells the most sponsorships/ads. Advertising, sponsorship and vendor information can be found on the State 4-H Horse show page on the EHH website and also as a separate document in your qualifying packet. Parents and supporters are welcome to submit "Good Luck" ads for the show program.

Awards

State Show awards will include a North Carolina 4-H Horse Program Show Champion Belt Buckle, which will feature a new design for 2017, to the divisional champions, an embossed utility tote to the reserve champion and a show medallion to class winners. In addition, Southern Regional qualifying points and state show points will be awarded to horses and riders placing first through tenth depending upon the number of class entries in qualifying classes. Ten ribbons will be awarded for every class with ten or more entries.

Submitting Entry Forms

Please complete the attached entry form in its entirety and return it to my office postmarked by ten days after your qualifying show. No Entries received at the State Office after this postmark date will be accepted. IN ACCORDANCE WITH THE STATE 4-H HORSE ADVISORY COUNCIL, ALL ENTRIES TO THE STATE SHOW MUST BE SUBMITTED IN ADVANCE. NO ENTRIES OR CLASS ADDITIONS WILL BE ACCEPTED AFTER THE APPROPRIATE POSTMARK DEADLINE OR DURING THE SHOW. There are NO extended deadlines on show entries. The State Show Entry Form will allow each exhibitor to pre-enter **all possible classes**. Separate checks for each exhibitor must be made payable to "NCSU" and must accompany your entry form. In addition, all animals must have a copy of a current negative Coggins Test for Equine Infectious Anemia, taken within the last twelve months and valid through the last day of the show, enclosed with your entry. Officials from the NCDA State Veterinarian's Office will be inspecting Coggins Tests on stall doors during the show. The horse's name that appears on the Coggins Test must be the same as that which appears on the entry form and on the Eligibility Card. All entry forms not abiding by these guidelines will be returned. All entry forms must also be accompanied with a completed copy of the two-page **NOTORIZED** Medical Release Form for the current year which is on file with your county agent for 2017. If any of these items are not submitted with the entry form, the entry will be returned to sender and will not be accepted if the entry is resubmitted after the deadline date. ***This event is operating under the 4-H Code of Conduct and Disciplinary Procedure. You can obtain a copy of this form from your 4-H Agent. The form is a condition of participation in any North Carolina 4-H activity or program. It should be maintained by the volunteer leader throughout the show.*** Pony entries must have a certified height listed on the entry form recorded by a NC 4-H Horse Program certified measurer in 2017. Pony heights, Short Stirrup Exhibitor Status and Little Britches Exhibitor Status must be recorded annually on your 4-H Horse eligibility card at the qualifying show.

Check-In and Arrival

Stalls will be available on Wednesday, July 5, at 9:00 a.m. through 7:00 p.m. Sunday, July 9. Please adjust your travel schedule to permit your arrival at or after 9:00 a.m. on Wednesday. **According to Advisory Council rules, anyone moving horses in on Tuesday, July 4 without prior management approval will be charged a \$50.00 fine.** If you are traveling a long distance and/or are competing in the State Communications contest Wednesday morning or showing on Wednesday afternoon, please contact Lori Stroud for approval to arrive on Tuesday. ***Please be aware that per recommendation of the State 4-H Horse Advisory Council, no horses are allowed on the Hunt Horse Complex Show grounds that are not qualified/entered in the State 4-H Horse Show.*** Please report your approximate arrival time on the appropriate area on the show entry form. The sixty-five dollar (\$65.00) stall fee covers the cost of the stall for the entire show period. The stall fee does not include bedding. The Entry Form includes an option to allow exhibitors to pre-purchase shavings. Shavings will also be available for purchase at the stall office during the show. You are permitted to bring straw, sawdust or shavings from home. **Shredded paper is prohibited as a bedding source by the NC State Fairgrounds.** As in previous years, stalls will be randomly drawn and assigned by county delegations prior to the State 4-H Horse Show. Stalls will be assigned starting with A Barn, Stall 1 through E Barn, Stall 100. Temporary stalls may also be assigned in F Barn if needed. Please refer to the handout entitled "Exhibitor Entry Information and Show Arrival Procedures" for stall and coggins check-in procedures. If you have a specific stall request, we will **attempt** to honor it. Please attach a note to your entry which details your specific request and why it is needed.

Stall Decorating Contest

A new event for the 2017 NC State 4-H Horse Show is a stall decorating contest. There will be an entry form sent out with the county stall assignments (mid-June) that must be returned by June 30, indicating the stall numbers to be judged within a county delegation. The entire delegation does not have to participate. There will be a small, medium, and large division (based on the number of stalls in the group). The break down within divisions will be announced after entries

have been received. Stalls must be ready to be judged on Friday morning at 8:00 AM and the winners will be announced at the opening ceremonies Friday night. Decorations should remain up through noon on Saturday. Stalls will be judged on the following criteria: 40% Neatness & Eye Appeal (Eye catching design and visual appeal); 30% Originality & Creativity (Exceptional use of creative ideas and originality to the design); 30% Craftsmanship (Well-constructed and neat materials).

Schooling Information

A Schooling Schedule and General Information Handout from the 2017 NC State 4-H Horse Show Schooling Supervisor Coordinator is included in your horse show information packet. The handout describes the procedure for registering at the show for a designated schooling time. You are required to pre-register for a daily schooling time when you arrive at the Show grounds at the Schooling Supervisor's Office. You will receive a duplicate set of back numbers. You are required to wear at least one OFFICIAL show back number during all schooling sessions (hand-written back numbers will not be accepted). Failure to follow this rule or the directions of a schooling supervisor may result in disqualification from the State Show. Please review the schooling supervisor requirements. Schooling supervisors have the authority to report any violations, disobedience or misbehavior to the Show Committee for disciplinary action. ***PLEASE BE ADVISED THAT WESTERN EXHIBITORS ARE REQUIRED TO DISPLAY THEIR EXHIBITOR NUMBERS ON BOTH SIDES OF THE SADDLE PAD WHEN SHOWING.*** Please refer to the Schooling Handout for additional new rules pertaining to schooling during the State 4-H Horse Show.

Dressage Information

Dressage Division championships will include Dressage and Combined Training Championship Awards. In addition, special awards will be provided to the high scoring First Level, Training Level, Walk/Trot and Non Trotting Dressage Rides. ***Please note, in order to participate in a Combined Test at the 2017 State 4-H Horse Show, each exhibitor must successfully jump a complete course of working hunter fences at their respective qualifying show (placing is not a requirement).*** All Combined Tests and Dressage Classes are invitational and are not be included on the State 4-H Horse Show General Entry Form. (Combined Tests and Dressage classes entered on the General Entry Form will not be processed). A Dressage Entry Form and check must be separately completed for all Dressage entries and **mailed to Extension Horse Husbandry, State 4-H Horse Show, NCSU, Box 7621, Raleigh, N.C. 27695** postmarked by June 10 to be accepted. No entries will be accepted beyond the June 10, 2017 deadline. ***(Please note that the entry fee for combined training classes is \$30.00).*** A copy of the *NC 4-H Horse Program Dressage Manual* has been forwarded to all district show managers for inclusion in District show packets. A copy of the manual is also available on the Extension Horse Husbandry Website: <http://equinehusbandry.ces.ncsu.edu/state-horse-show/> Participants are advised that **current** USEF/USDF Test Patterns will be used for the 2017 North Carolina State 4-H Horse Show Dressage Division. Please review the amended rules and check-in procedures. Failure to adhere to the proper check-in procedures could result in disqualification. **Please note: The Dressage Test portion of the Combined Tests will be held on Thursday, July 6 and the Stadium Jumping portion of the Combined Tests classes will be held on Friday, July 7. The Combined Training Champion and Reserve Champion will be awarded following the conclusion the Stadium Jumping classes on Friday, July 7.**

Motel Accommodations and Camper Information

In accordance with State 4-H Horse Advisory Board recommendations, we have negotiated a reduced rate standard room with Wingate by Wyndham- PNC/NC State for \$77.00 per night plus tax. **45 rooms have been reserved for the State Show on a first-come basis. Please call 919-809-8660 and request the NC State 4-H Horse Show room block. The cut-off for this room block is 6-14-17.**

Camper hookups will be available at the fairgrounds on a first-come basis at \$30.00/night. Reservations will not be accepted! Fees will be collected daily by the fairgrounds security force. Campers are not permitted to use stall electricity outlets. Thirty-nine full service camper hookup spaces with both electricity and water are located behind the covered outdoor arena against the chain link fence. Approximately twenty-five additional full service hookup spaces are located on top of the hill, and approximately twenty-five full service camper hookup spaces are located on the east side of the main arena across Youth Center Drive on the North Carolina State Fairgrounds. **For additional information, contact the Horse Complex Office at 919.839.4701.**

Refunds

In accordance with the Advisory Council recommendation, no state show fees (including entry, stall, etc.) will be refunded if the amount is less than \$25.00. Should a refund be needed, the appropriate forms are found on the website: <http://equinehusbandry.ces.ncsu.edu/state-horse-show/>

Consignment Booth

Clean out your closets, trailers and tack rooms! The 4-H Consignment Shop will be held during the State 4-H Horse Show. If you wish to consign items, a link to the online registration system will go out with your registration confirmation for the show and will also be available on the State Horse Show page on the website. There is a 20% consignment fee, which goes to the NC 4-H Horse Program Educational Events Fund to support the traveling teams that attend national competitions.

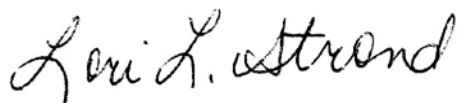
Southern Regional Horse Show

IMPORTANT: 2017 Southern Regional 4-H Horse Show entries will close **PROMPTLY AT 12:00 Noon at the State 4-H Horse Show Office on Sunday July 9, 2017. All entries must be submitted by this deadline and location. NO LATE ENTRIES WILL BE ACCEPTED BEYOND THE 12:00 Noon DEADLINE AND ENTRIES CANNOT BE MAILED TO THE EXTENSION HORSE HUSBANDRY OFFICE.** All 4-H members, regardless of participation at the State Show, including points earned, are eligible and encouraged to enter the Southern Regional 4-H Horse Show and must do so by the 12 noon deadline **whether they have or have not finished showing.** Due to Southern Regional entry deadlines, state show staff must process and calculate the NC Southern Regional entries throughout the afternoon of Sunday July 9, 2017. Priority will be given to entries according to rules listed in the 4-H Horse Program Rules and Regulations Manual. If at the end of the show, the 4-H member no longer intends on showing at Southern Regionals or does not qualify, entries and checks will be returned. The Extension Horse Husbandry (EHH) office will forward all qualified entries to the host state by Tuesday July 11, 2017. EHH must be notified of any changes, scratches, or cancellations prior to 9:00 am on Tuesday July 11, 2017. All North Carolina Southern Regional delegation members will continue to receive the traditional NC 4-H Horse Program T-shirt at the event. Dependent on budget, additional horse-related items may also be provided to show exhibitors.

In addition to those exhibitors that are eligible to compete in the divisions offered at the State 4-H Horse Show, one spot is reserved in the Southern Regionals delegation for a 4-H member that would like to compete in the Roping events. For more information on these opportunities, please consult rule I-E.2.a. on page 17 in the *Rules and Regulations Manual* or call or email Lori Stroud at the Extension Horse Husbandry Office (lstroud@ncsu.edu or 919.515.5788).

Good luck at the State Show and best wishes for an enjoyable weekend in Raleigh. Feel free to contact my office if the Extension Horse Husbandry Staff can be of assistance.

Sincerely,



Lori Stroud
Extension Assistant
NC State 4-H Horse Show Manager