

N.C. Cooperative Extension
NC State University
2501 Founders Drive, Suite 120
Campus Box 7602; Patterson Hall
Raleigh, NC 27695-7602



Rutherford County Extension Intern

Location: Rutherford County

Program Area: 4-H Youth Development, Family and Consumer Sciences

Immediate/Site Supervisor: Jeff Bradley

Other Mentors and Supervisors: Cynthia Robbins, Sheri Ledford

Position Description/ Responsibilities:

Intern will assist Extension Agents in planning, promotion, implementation, and evaluation of educational programs.

Activities may include but are not limited to: youth enrichment workshops and activities, nutrition and cooking classes, farmers' market events, and school and community garden activities.

Specific duties may include developing educational tools, exhibits, and promotional materials, as well as assisting clients, compiling data, assembling materials, and attending meetings related to local issues.

Preferred qualifications/previous coursework:

- self-motivated, dependable, and flexible
- Good organizational and communication skills, creativity, and ability to work with a team is needed
- Effective use of technology (power point, excel, photo/video, social media) is desired
- An interest in working with youth and foods and nutrition will be helpful

Benefits/skills student will gain through this internship:

- Expand knowledge of Extension's mission and experience many areas of our Extension programs
- Practice leadership skills, public speaking, customer service, and program delivery
- Problem solving, volunteer management, community outreach, and marketing

Additional Information

We strive to provide a positive experience for our intern and expose them to the many opportunities in and around Cooperative Extension. We provide our student interns with experiences and contacts that will help them navigate their career path.



National Institute of Food and Agriculture
U.S. DEPARTMENT OF AGRICULTURE

