 **4-H Summer Intern Position Description**

**Agency**: New Hanover County Cooperative Extension

**Position Title**: 4-H Summer Camp Intern

**Major Objective**: Lead 4-H Summer Camp Program

**Major Responsibilities**: Facilitate educational day camps for youth 5-18 years old

Coordinate logistical arrangements for day camps

 Market 4-H Summer Enrichment Program

**Qualifications**: Work well with youth and with other adults

Organizational skills; ability to organize information and materials in a timely manner

Interpersonal communication skills, written and verbal

 Time management skills

 Self-starter; be able to work with minimal supervision from staff

 A sincere interest in working with extension, volunteers, and youth

**Time Requirements**: Varies, mostly week days with an occasional weekend day

**Location**: New Hanover County Cooperative Extension Arboretum

**Benefits**: Become part of the 4-H team to impact youth in the county

Develop experiential learning/teaching methods

 Opportunity to make the difference in the life of a child

 Gain skills as an educational facilitator

Gain skills in oral communication

Gain valuable work experience

**On the Job Supervision**: 4-H Agent

**Tenure:** Mid-May through August 21, 2017



**I have reviewed this position description with the 4-H staff and accept these responsibilities as presented.**

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 **Intern Signature Date**

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