

N.C. Cooperative Extension  
NC State University  
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## New Hanover County Extension Intern

**Location:** New Hanover County

**Program Area:** Agriculture and Natural Resources

**Immediate/Site Supervisor:** Gabriella DeSouza

**Other Mentors and Supervisors:** Amy Mead, Cecilia Tadt

### Position

#### Description/Responsibilities:

Seeking a motivated summer intern to assist in our Extension Plant Clinic and support our community education programs. This hands-on internship provides experience in horticulture, educational programming, and community outreach.

#### Key Responsibilities:

- Complete a project to update the Native Garden Backpack/Extension Explorers activity, updating educational content, hands-on activities, and materials
- Potentially develop a GIS map or GIS Story Map of the Extension Arboretum gardens
- Organize and update Plant Clinic reference materials, binders, and Extension publications
- Assist with community education programs, including setup and breakdown, participant check-in, and preparation of educational materials
- Support 4-H summer camp activities and work in the Arboretum gardens as needed
- Distribute and collect program evaluations.

#### Preferred qualifications/previous coursework:

- Interest in horticulture, non-formal education, Extension, or related fields
- Organized and detail-oriented
- Comfortable interacting with the public and youth
- Able to work independently and complete a defined project
- Strong communication skills (written and verbal)
- Reliable, professional, and eager to learn in a community education setting

#### Benefits/skills student will gain through this internship:

- hands-on experience in horticulture education, public outreach, and program support within a Cooperative Extension setting
- skills in educational program design, community engagement, and event coordination
- exposure to applied plant science, GIS or mapping tools, and youth programming through 4-H and Arboretum activities
- build practical communication, project management, and teamwork skills applicable to careers in horticulture, Extension, natural resources, or related fields.

### Additional Information

The New Hanover County Cooperative Extension office is located at the New Hanover County Arboretum in Wilmington, NC. As a vibrant, suburban county, our office serves more than 5,000 walk-in clients annually through the Extension Plant Clinic and welcomes over 70,000 visitors each year to its demonstration gardens. Our office is fun, fast-paced, and community-focused, and we are committed to ensuring that interns gain meaningful, hands-on professional experience during their time with us. This internship offers a unique opportunity to learn, contribute, and grow in a highly visible public education setting.



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