

## **NCCEAPA-NCD District Meeting**

April 6, 2018  
Forsyth County

Visited and toured The Hawthorn Inn & Conference Center, 420 High St., W-S, NC 27101

- Meeting was called to order by President, Kathy Hepler.
- Roll call was done by Kitrinka Gordon - Alamance 0, Chatham 0, District Office 1, Forsyth 2, Person 0, Surry 2, Ashe 0, Davidson 0, Granville 0, Randolph 1, Vance 1.
- Verify Quorum was done by Kitrinka Gordon - Alleghany 1, Davie 0, Guilford 4, Rockingham 1, Wilkes 0, Caswell 2, Durham 0, Orange 0, Stokes 0, Yadkin 0
- Lauren Taubert made the motion to approve the Agenda, Mignon Sheppard 2<sup>nd</sup> the motion.
- Thought for the day "A Strong Woman" was read by Kitrinka Gordon.
- Sandy Kanupp made a motion to approve the minutes from August 18, 2017 meeting in Chatham County. Crystal Mercer 2<sup>nd</sup> the motion.
- Sally Southard reviewed financial report

### **Standing Committee Reports**

- Benevolence – Kay Evans is retiring on June 1<sup>st</sup>, Chastity Elliott has agreed to take on the responsibility of the Benevolence committee. We currently do not have any reports for Benevolence.
- Finance – Sally Southard
- Membership – Annette Roberson reports nothing new to report
- Nominating committee is vacant; we need to vote on a 2<sup>nd</sup> VP for 2019. We will do this during our August meeting.
- Professional Development report was given by Deb Fuller.
  - ✓ Received 20 applications for the Herter O'Neal scholarship from 5 different counties. A high school student from Guilford County was chosen, her application was submitted for state.
  - ✓ Professional Development is due August 1, 2018. Can be used towards conference
- Public Relations committee is vacant, can be more than one person appointed. Crystal Mercer will speak with Kathy Hepler later to decide if she is willing to take on the role.
- Rules and Bylaws – Sandy Kanupp reminded everyone that the proposed changes from the State Level have been sent out by LaToya Lucy to everyone a link in our emails to vote on the changes, voting will be open until April 26, 2018
- Reflections – Nicole Vernon let everyone know the pictures from the fall meeting in Chatham County have been uploaded to the NCCEAPA-NC District Facebook page. Nicole has 3 boxes filled with scrapbooks, which are very heavy. Anyone interested in seeing them let her know in advance.
- Web/Social Media – any changes need to be made let Kathy know and she'll pass the information along to Gwen Rubio.

### **Old Business –**

- 2018 State Meeting Update
- Other Old Business – vacant committees – Previously discussed above.

## New Business

- We need a District 2<sup>nd</sup> VP by September. No one is volunteering; we will make nominations in August.
- We have 6 members eligible to be the State 2<sup>nd</sup> VP nominee, Laura Apple; Kitrinka Gordon; Gwen Rubio; Sally Southard, Kathy Hepler & Mignon Sheppard. Kitrinka Gordon cannot because it will be too much on her since she will be President 2019.
- Raffle baskets participation at State Meeting will be something each county will decide on.
- During August meeting we will discuss change duties for 1<sup>st</sup> VP and 2<sup>nd</sup> VP to align with the State level.
- Discussed adding "I am a retiree" on the State Registration form.
- Will have a Past Presidents table

### Tentative Agenda for State Meeting

- Wednesday, September 26, 2018 – Friday, September 28, 2018.
- Sally will attend Executive Board Meeting in the Linden Room, will be putting gift bags together, anyone willing to help are welcome to.
- Thursday, September 27, 2018
  - ✓ 8:30a – 12:30p Registration – will rotate someone out from 8:30a – 12:30p
  - ✓ 9a 0 11a Board of Directors Meeting Linden Room
  - ✓ 12p – 1p Lunch? Buffet or Box lunches. Not interested in Box lunches, would rather have buffet.
  - ✓ 1:50 – 2p Break
  - ✓ 2p – 1:50 p Workshops – "Before you hit send", Mike Zysocka is confirmed
  - ✓ 2:50 – 3p Break
  - ✓ Hotel Check-in is at 3:00 pm
  - ✓ 3p – 3:50p Workshops – ~~Team Building/communication~~ — Kim Gressley Man from ChicFILA will be presenter.
  - ✓ We will be responsible for cleanup of rooms/meeting space, hotel will set up.
  - ✓ ~~Tea & live music~~
  - ✓ Pre-dinner drinks/appetizers? Will have things in bags.
  - ✓ 6:30p – 8:30p Will do awards first before Kelly Swanson speak. We will pay for Kelly's dinner.
  - ✓ Crystal Mercer will be our emcee for the evening.
  - ✓ Will ask presenters if they will be here for lunch. We may pay.
- Friday, September 28, 2018
  - ✓ 8a-9a hotel will provide Southern breakfast