

N.C. Cooperative Extension
NC State University
2501 Founders Drive, Suite 120
Campus Box 7602; Patterson Hall
Raleigh, NC 27695-7602



Montgomery County Extension Intern

Location: Montgomery County

Program Area: 4-H Youth Development, Agriculture and Natural Resources, Family and Consumer Sciences, Community and Rural Development

Immediate/Site Supervisor: Chrissy Haynes

Other Mentors and Supervisors: Rhonda Peters, FCS Agent; Anna Hamilton, 4-H Agent; Elizabeth Callicutt, 4-H Program Assistant; Owen Washam, Horticulture & Forestry Agent; Emi Bigford, Livestock and Field Crops Agent

Position Description/Responsibilities:

Intern will assist with school-based programs early in the internship and will help with summer youth and adult programs. They will assist with planning, marketing, recruitment, facilitation and evaluation of the programs. They will also assist with sharing the success of the program through the writing of newspaper articles, website and social media posts, etc.

Intern will spend time with each agent and the County Extension Director in the field in all areas of Extension to better learn more about program areas and career opportunities within Extension.

Intern will create factsheets for youth with facts about 4-H, quick and easy recipes for FCS, agriculture fact sheets, etc. Assist with video production and marketing materials creation to be placed on county media pages and website.

Intern will be responsible for planning, implementing and evaluating at least one youth summer program and for carrying out day-to-day office tasks and duties.

Preferred qualifications/previous coursework:

- Desire to work with youth and be a team player
- Previous experience working with groups of children/youth
- Organization and planning skills
- Effective project coordination, facilitation, and implementation

Benefits/skills student will gain through this internship:

- Learn all aspects of Cooperative Extension; develop a greater understanding of the organization and possible career opportunities
- Experience in planning, delivering, and evaluating programs.
- Experience in lesson planning for youth programs
- Improve communication, interpersonal, client relations, and customer service skills

Additional Information

The intern placed in Montgomery County will be working with an amazing team that possesses a large array of skillsets. Our team works closely together and overlaps in program areas like none other in the state! We love to share our knowledge and experiences with summer interns and have a strong history of interns returning to work in Extension in their careers.



National Institute of Food and Agriculture
U.S. DEPARTMENT OF AGRICULTURE

