

N.C. Cooperative Extension
NC State University
2501 Founders Drive, Suite 120
Campus Box 7602; Patterson Hall
Raleigh, NC 27695-7602



Granville County Extension Intern

Location: Granville County
Program Area: 4-H Youth Development
Immediate/Site Supervisor: Lina Howe
Other Mentors and Supervisors: Selena McKoy, other Extension Agents

Position Description/Responsibilities:

The intern will assist and help develop educational curriculum. They will assist with the coordination, marketing and implementation of the 4-H summer fun program. Intern will assist with the supervision of youth before, during and after programs. Assist with data entry and program evaluations. Intern will also assist as needed with agents in various departments of Agriculture, Family & Consumer Sciences in addition to Community & Rural Development programming.

Preferred qualifications/ previous coursework:

- Excellent oral and written communication skills
- Ability to work with people and exhibit sensitivity to individual differences
- Organization, Dependability, Flexibility, Energy, and Time Management
- Be willing to work as a team member for the 4-H program as well as the Extension Center as a whole
- Knowledge or willingness to learn Google suite, training and facilitation of 4-H curriculum
- Preferred coursework in youth development, STEM, Family and Consumer Sciences and/or Agricultural Education

Benefits/skills student will gain through this internship:

- Build and strengthen skills in program development, project management, technology and marketing within program delivery
- Develop skills in working with diverse clientele
- Develop program delivery skills
- Develop or increase youth development skills
- Experience in planning, implementing and evaluating programs
- Develop lessons/programming in youth development
- Learn about all the major program areas by periodically collaborating or working with other extension agent

Additional Information

Work environment may be in the office as well as outdoors in a variety of conditions; Intern can expect to partner with Program Assistant, Agricultural Agents, and Family and Consumer Sciences Agent. Intern will be primarily with 4-H, but will be given the chance to shadow other program areas.



National Institute of Food and Agriculture
U.S. DEPARTMENT OF AGRICULTURE

