



Southeast District Membership Committee Guidelines

Current Guidelines

This committee is responsible for contacting non-members and encouraging them to join the Association.

The Chair of this committee is responsible for receipt of honorary membership forms. Recommendations for Honorary Membership are then presented by the Chair of the Board of Directors for a vote on the acceptance of candidates. The Chair will also present recommendations as approved by the Board of Directors to the membership for approval at the annual meeting. Committee members are responsible for sending cards of welcome to each new member.

Proposed Guidelines:

This committee is responsible for welcoming non-members and new employees to Extension and also to encourage them to join the Association. After an initial phone call to welcome them to Extension, then follow-up with a welcome packet which will include an informational brochure on the association. After about four to six weeks, a committee member will follow-up with them to see how things are going and see if there is interest in joining the Association. Once they have decided to join the Association, a welcome card will be sent with an Association pen and pad.**

This will also be done for a member that has left the association and we are inviting back to the fold.

The Membership Committee will work with the Treasurer and District Admin to monitor the accuracy of the membership list and to ensure our district is in line with state guidelines.

This committee is also planning on creating an eye-catching district brochure to distribute.

**Membership committee will research options and make a presentation of the final decision of the product chosen to the general district membership at the fall 2021 meeting. Once the new logo has been approved, the purchase of the pens and pads will proceed.