**Wilson County 4-H Council Officer Application**

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Street/Box) (City) (Zip)

Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Parent Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Club Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Years in 4-H\_\_\_\_\_\_\_\_

Nomination for: (Check one) \_\_\_\_President \_\_\_\_Vice-President

\_\_\_\_Secretary \_\_\_\_Reporter

What 4-H leadership position(s) have you held in the past? (Local, county, district, state, national) (officer positions, committees, etc.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Major 4-H activities and projects you participate in\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attendance at 4-H Events (give total number of times attended):

State 4-H Congress\_\_\_\_\_\_\_\_\_  County 4-H Day Camp\_\_\_\_\_\_\_

District Teen Retreat\_\_\_\_\_\_\_\_  State 4-H Camp\_\_\_\_\_\_\_\_\_\_\_\_

District Activity Day\_\_\_\_\_\_\_\_ County 4-H Achievement Night\_\_\_\_\_ County Presentations\_\_\_\_\_\_\_\_ Other Events \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(List)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Why would you like to be a County Council officer? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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*~Additional pages may be added~*

**Wilson County 4-H Council Contract**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, agree and understand that I am expected to participate in all County Council activities and duties for the office of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ if elected. I fully understand the obligations and requirements of this office. I will represent Wilson County 4-H County Council at all functions and activities as described by the 4-H Office.

4-H Member Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Club Leader Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Attach a photo of yourself and the document with signatures of 5 Wilson County 4-H members that support you running for office.

***Please note these... Guidelines of the Wilson County 4-H County Council***

* Officers should make at least 4/5 county council meetings per year. You may be excused from your duties after 2 absences.
* Officers are encouraged to attend all county 4-H related programs/functions.
* Officers should arrive to 4-H meetings and events at least 15 minutes early.
* If an officer is aware that he/she cannot attend a meeting, they will contact the 4-H office and the County Council President prior to the absence (preferably a week in advance).
* Officers should serve as role models to other 4-H’ers.

***What makes a good county council officer?*** Officer candidates should be active 4-H members who are responsible, hard working, and have good communication skills. These 4-H’ers should understand the mission and purpose of 4-H. Officers need to have been in 4-H for at least 2 years and be at least 13 years old.

* **APPLICATIONS ARE DUE November 15, 2019.**

**You are required to attend Achievement Night on January 24th, 2020, for the induction ceremony.**

**SIGNATURES OF 4-H MEMBERS WHO SUPPORT YOU RUNNING FOR OFFICE.** You must have all 5 signatures in order to turn in the application.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Officer Duties:**

***President***

• Presides at all meetings to ensure they are orderly and well run. The president follows parliamentary procedure and the democratic process.

• Suggests goals for Council to strive toward.

• Oversees plans for at least one county-lead community service project.

• Coordinates with the 4-H agent before each meeting or activity.

• Ensures that the secretary's minutes and treasurer's report are up to date.

• Selects chairs and appoints committees necessary for operation of the Council.

• Is a nonvoting Council member, but may vote to break ties.

• Sets meeting dates and times.

***Vice-President***

• Presides over all meetings in the absence of the president.

• Learns parliamentary procedure.

• Suggests goals for Council to strive toward.

• Provides leadership to assist officers and committees.

• Introduces visitors and guest speakers at Council meetings.

***Secretary***

• Calls roll at each meeting and activity and records attendance.

• Takes sufficient notes of all discussion and business to write accurate minutes of the meeting. Also, keeps a hard copy of each meeting agenda.

• Maintains a secretary's book.

• Reads minutes at each meeting and asks if there are any corrections.

• Informs members of next meeting place and time.

• Turns in a completed secretary's notebook at end of term.

• Responsible for registration desk and member sign-in at all Council meetings and county 4-H programs

***Reporter***

• Submits articles for the district and state scrapbooks. All articles will be submitted to the 4-H agent for prior approval.

• Established contact with and maintains a working relationship with all club reporters and the district reporter.

• Assists in taking photographs at all 4-H events.