

N.C. Cooperative Extension
NC State University
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Raleigh, NC 27695-7602



Cabarrus County Extension Intern

Location: Cabarrus County

Program Area: 4-H Youth Development, Agriculture and Natural Resources, Family and Consumer Sciences, Community and Rural Development

Immediate/Site Supervisor: Molly Murray

Other Mentors and Supervisors: Sarah Newman

Position Description/ Responsibilities:

The intern will have the opportunity to work with all of the areas within Cooperative Extension, with a focus on 4-H Youth Development. Responsibilities will include: Work closely with the 4-H Agent throughout the summer on logistics & facilitation of Summer Fling classes. Work with Extension staff to coordinate educational and outreach opportunities at local farmer's markets, libraries, and community events. Work with all Cabarrus Extension Staff to understand the opportunities in Extension throughout participation in field trials, farm visits, field work, and networking with Extension Specialists. Connect with other NCSU staff through 4-H trips, professional development opportunities and meetings. Attend residential Camp with Cabarrus County youth in early July, if schedule allows. Develop leadership skills through volunteer management. Other responsibilities will include material organization, asset management, attendance and enrollment paperwork, evaluations, participation communication, online class logistics, data collection & management.

Programming is tentative; therefore, the intern must be flexible to accommodate guidelines and community needs. Since this programming is tentative, fresh ideas are welcome, and programs may be tailored to the intern's interest. The internship will serve as lead organizer for Summer Fling logistics. Our staff includes a wide variety of Extension experience from young professionals to tenured staff with years of experience.

Preferred qualifications/previous coursework:

- strong communications skills
- work independently as well as collaborate with colleagues
- Self-starter and adaptable to different work environments
- interest in STEM, youth development, and program planning
- eager to learn new things and make an impact
- Organized; good time management skills
- excited to work with youth and community partners

Benefits/skills student will gain through this internship:

- Learn about Cooperative Extension and gain experience in the field
- Facilitation, asset management, program development, and communication skills
- Networking experience with professionals and community leaders
- Build workforce essential skills and knowledge

Additional Information

Cabarrus County Cooperative Extension has a ton of great things happening this summer and would be able to provide a well-rounded internship opportunity! Our intern will experience the diversity of Cabarrus County allowing them to build a network of professionals who work well together, plan great programs, and have fun along the way.



National Institute of Food and Agriculture
U.S. DEPARTMENT OF AGRICULTURE



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