

Cleveland County Cattlemen's Association

BYLAWS

Article I. Election of Officers and Directors

Section 1. The President, Vice-President, Secretary, and Treasurer shall be elected at the annual meeting to serve for a term of one year. Three (3) directors shall be elected at the annual meeting to serve for a term of three years. Officers shall serve for the term elected and until their successors are elected and qualified.

Section 2. Vacancies among the officers may be filled by appointment by the other officers at any time. Members so appointed shall hold office for the unexpired term created by the vacancy and until their successors are appointed and qualified.

Article II. Committees

Section 1. All committees are to be appointed by the officers unless otherwise determined by the Board of Directors.

Article III. Membership

Section 1. Any person or firm eligible for membership shall file his request with the Secretary for membership. The Secretary may at his option require evidence of good character and business integrity from the applicant.

Section 2. Each membership application shall be accompanied by a fee of \$10.00 which shall be membership dues for one calendar year, unless otherwise determined by the members at any annual meeting.

Section 3. Upon receipt of application for membership accompanied by proper fee, the Secretary shall place names on roll. All active FFA and 4-H Club cattlemen are eligible as associate members free of application fee. By paying membership fee they may become active members and have full voting rights.

Section 4. Memberships are not transferable.

Section 5. Membership in this Association shall be for one year and may be renewed by payment of the annual dues.

Article IV. Duties of Officers

Section 1. It shall be the duty of the President to:

- a) preside at all meetings of the membership and the Board of Directors;
- b) report the affairs of the Association at the Annual Meeting of members;
- c) represent the Association on the state and national levels at the request of the Board of Directors or secure necessary replacement;
- d) work with local leaders to promote the beef industry to the general public;
- e) endorse annual reports of the Secretary and Treasurer;
- f) perform all other duties which may be prescribed by the Board of Directors from time to time and such other duties as shall devolve upon that office.
- g) serve as ex-officio member of all committees, events and activities of the Association and seek to assure a workable plan and procedure to accomplish optimum results.

Section 2. In the absence of the President, the Vice-President shall have the powers, and shall perform the duties of the President. It shall also be the duty of the Vice-President to:

- a) be primarily responsible for the promotion of membership;
- b) assist the Secretary in maintaining a current membership register and meeting attendance record;
- c) work closely with all other officers, directors and committees to advance the objectives of the Association;
- d) conscientiously consider accepting the office of President in event of vacancy or endorsement by Nominating Committee;
- e) serve as public relations coordinator, providing news media with information of public nature;
- f) perform such other duties as may be prescribed by the Board of Directors.

Section 3. The Secretary shall have charge of the business of the Association under the direction of the Board of Directors. He/she shall:

- a) maintain an accurate reporting of all business meetings and planning sessions;
- b) maintain copies of all minutes, reports, and correspondence;
- c) maintain a current membership register that reflects attendance, dues status, and other member information requested by the Board of Directors;
- d) work closely with other officers, directors, and committees to accomplish the objectives of the Association;
- e) be eligible for re-election to office.

Section 4. The Treasurer shall have charge of all funds of the Association. As such, he/she shall:

- a) maintain an accurate and up-to-date accounting of all financial transactions;
- b) make deposits and maintain a checking account at a banking institution authorized by the Board of Directors;
- c) set forth any expenditures not paid by check in ledger or supplement thereto;
- d) make itemized annual report to membership reflecting current financial balance;
- e) report financial balance at other meetings upon request;
- f) work closely with other officers, directors, and committees to accomplish the objectives of the Association;
- g) serve as a member of the Fundraising Committee;
- h) be eligible for re-election to office;
- i) deliver to his successor in office all moneys, records, and property in his hands or control belonging to the Association at the termination of his tenure in office.

Article V. Tie Vote

Section 1. In case of a tie vote of the Directors the President shall decide the issue.

Article VII. Order of Business

Section 1. The order of business at all meetings of the members, except Special Meetings called in accordance with Article 4, Section 2, of the Constitution shall be:

- a) Call to order
- b) Reading of minutes
- c) Report of officers
- d) Report of committees
- e) Unfinished business
- f) New business

g) Appointments & Elections

Article VIII. Amendment of the By-Laws

Section 1. These By-Laws may be amended at any Regular Meeting, or at a Special Meeting called for that purpose by a majority vote of the members present.