

## 4-H HORSE ADVISORY BOARD

### Minutes

November 21, 2014

Siler City, NC

Dr. Mike Yoder, Interim Coordinator, welcome the advisory board members and called the meeting to order. Dr. Yoder called on the incoming Executive committee chair, Lissy Newton, to lead the meeting. Lissy deferred to Dr. Yoder to preside over the meeting.

#### 1. Dates and Locations for 2015 Events:

##### 2014-15 NCSU Horse Short Course and Clinic Series

October 25-26, 2014	NCSU Horse Judging Short Course Recommended for new judges, horse judging team coaches, or judges attending a certification test NCSU Campus
November 22-23, 2014	NCSU Open Horse Show Judges Certification Clinic NCSU campus

Date of Event	Event	Location	Contact Person	Phone #
January 1	Deadline for County Horsebowl Questions (40) submitted to EHH	NCSU	Lori Stroud	919-515-5788
January 17	Youth Horse Judging, Hippology & Horsebowl Training Clinic	NCSU Riddick Hall	Lori Stroud	919-515-5788
January 24	Mock Horsebowl & Hippology	Rockingham County Ext. Office	Morgan Maness	336-342-8230

January 31	South Central District Horse Bowl	Moore County	Debbie Campbell	
February 2	4-H Scholarship Applications Due	Raleigh, NC	Shannon McCollum	919-515-8486
February 7	South East District Horse Bowl	University of Mt. Olive	Eileen Coite	919-592-7161
February 7-8	4-H Volunteer Leaders Conference	Raleigh, NC McKimmon Center	Sarah Kotzian	919-515-8480
February 14	North Central District Horsebowl	Rockingham County Ext. Office	Morgan Maness	336-342-8230
February 21	Northeast District Horsebowl	Nash County Extension Office	Heather Schaffer	919-250-1093
March 7	State Horsebowl & Hippology	NCSU	Lori Stroud	919-515-5788
April 25	State 4-H Horse Judging Contest	TBD	Lori Stroud	919-515-5788
May 2-3	North East District Horse Show	Williamston, NC	Sandy Hall & Heather Schaffer	919-250-1093
May 2	SC DAD - Cabarrus County	Cabarrus County	Shannon McCollum	919-515-8486
May 3	West District Horse Show	Arden, NC	Crystal Holden	828-553-3453
May 16-17	South Central District Horse Show	Charlotte, NC (Latta Park)	Amanda Baucom	704-507-3754
May 16-17	North Central District Horse Show	Raleigh, NC	Morgan Maness	336-342-8230
May 16-17	Wake County Youth Horse Show	Raleigh, NC	Heather Schaffer	919-250-1093
May16	West DAD - Henderson County	Henderson County	Shannon McCollum	919-515-8486

May 30	Northeast DAD - Franklin County	Louisburg	Shannon McCollum	919-515-8486
June 6-7	Southeast District 4-H Horse Show	Williamston, NC	Eileen Coite	919-592-7161
June 13	North Central DAD -Forsyth County - NC A&T	Greensboro, NC	Shannon McCollum	919-515-8486
June 13	Southeast DAD - Lenoir Community College	Kinston	Shannon McCollum	919-515-8486
June 14-20	Horsemanship Camp	Ellerbe, NC	Lori Stroud	919-515-5788
July 8-12	State 4-H Horse Show	Raleigh	Lori Stroud	919-515-5788
July 18	State 4-H Presentation Finals	Raleigh, NC	Shannon McCollum	919-515-8486
July 18-21	NC 4-H Congress	Raleigh, NC	Sarah Kotzian	919-515-8480
July 29-August 2	Southern Regional 4-H Horse Championships	Perry, GA	Lori Stroud	919-515-5788
October 15-25	NC State Fair 4-H	Raleigh, NC	Shannon McCollum	919-515-8486
November 6-8	Eastern National 4-H Horse Round Up	Louisville, KY	Lori Stroud	919-515-5788
November 27 - December 1	National 4-H Congress	Atlanta, GA	Sarah Kotzian	919-515-8480

#### Additional Dates:

- West District does not have enough horse bowl teams to merit a contest. They plan to hold a mock contest with a date and location to be determined. Crystal Holden is the contact.
- The Volunteer Leaders Conference will be focusing on the new curriculum material handed down from the National Office.

- April 18-19 and December 5-6 will be the Holiday Classic Open Horse Show at the Hunt Horse Complex benefiting North Central District and the NC State Equestrian Western Club.
- West District Horsemanship Clinic will be held in June, with a date to be determined.

### **3. District Sponsored Events – Report from each District:**

Events with confirmed dates, locations and contact people will be promoted in the North Carolina 4-H Equine Program newsletter and on the Extension Equine Husbandry portal.

- Northeast- Given by Sandy Hall, nothing to report
- Southeast- Given by Matt Downs, nothing to report
- North Central- Given by Nan Guldenschuh, update on Emergency Account, to be discussed further.
- South Central- Laura Byrd, Union County Agent, resigned; Amanda Baucom to be contact for district show
- West- Collin Corbett, nothing to report

### **4. Program Financial Support**

#### **a. Extension Horse Husbandry Operating Budget**

#### **b. 2014 Balance Statement**

- i. Review funds in account- Dr. Yoder went over the current financial situation, along with the operating costs for each event. It was noted that overall, we are in good standing with finances, however one or two bad years with the horse show could change that. Dr. Yoder suggested engaging the Ag Foundation. This would take a lot of pressure off of future concerns of funds for the program.

1. Dr. Yoder suggested that we form a committee to look into using the foundation. This committee will consist of Pam Holland, Matt

Downs, and Lissy Newton. Sonya Murphy will be the contact with the University.

2. The statement showed the following in each account:
  - a. Account 1- \$11,559
  - b. Account 2- \$28,186
  - c. Account 3- \$80,059
  - d. Account 4- \$33,635 (\$105,658 total, some of which is livestock), this is where the enrollment money is housed
- ii. Emergency fund report-
  1. Because of Candace Norman's health, Nan has been handling the Emergency Fund. Bill Crouse and Lissy Newton agreed to take it over and will have that account responsibilities transferred to their names.
- iii. Enrollment Fee- Ann Furr gave a report on the enrollment fee.
  1. There was discussion on whether or not to continue the enrollment fee. It was agreed that we need to continue to charge the fee, rather than charge for individual contests. There was an opinion expressed that the fee was a good thing and that it encouraged more participation in more contests. There was a suggestion made that the program is updated so that agents have lists and can check the list to see who has paid, rather than using cards. There was discussion on whether enrollment card and eligibility card should be combined, however it was decided this would not work due to non-showing members.
  2. Discussion was had on the ways in which the money is spent. Some showed interest in having more money distributed to districts to be used at district events. Others wanted to see money used to help 4H'ers travel to National contests.

3. Laura Harper made a motion to continue to charge \$25 dollars per youth or \$40 per family for enrollment in the Horse 4-H Program. The motion was seconded by Pam Holland, went to vote, and passed.
4. A motion was made by Carrie Everhart that a portion of the money go back to each district on an annual basis. The motion was seconded, called to question, but did not pass.

c. Finance Committee

- i. New 4-H Horse Program sponsor(s) and future fund raising
  1. Continued support (i.e. Scott Brookens (MD Barns) )
  2. Agribusiness in NC & Nationally
  3. State Breed Associations
    - a. NCQHA sponsored State Show and Southern Region
- ii. Horse Program- Sponsorships for 2015:
  1. Horse Demonstration
 

a. West District	\$ 200.00
b. Matt Downs	\$ 100.00
c. Matt Downs (Verizon match)	\$ 100.00
d. Dr. Mike Yoder	\$ 200.00
e. South Central District	\$ 400.00
  2. Horse Public Speaking
 

a. North Central District	\$ 1,000.00
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  3. Horse Bowl
 

a. North Central District	\$ 300.00
b. South Central District 4-H Bd.	\$ 200.00
  4. Hippology
 

a. Matt Downs	\$ 100.00
b. Matt Downs (Verizon match)	\$ 100.00
c. South Central District	\$ 500.00

5. Horse Judging

- a. NC Farm Bureau \$ 300.00-Still TBD
- b. South Central District 4-H \$ 200.00
- c. Orange Co. 4-H Horse Council \$ 400.00
- d. Mike Yoder \$ 100.00
- e. Matt Downs (Verizon match) \$ 100.00

6. Horse Show

- a. MD Barns (Scott Brookens) \$ 1,500.00-Still to be confirmed

7. National 4-H Trip

- a. \*NC 4-H Horse Program to cover amount if no sponsorship
- b. Motion was made by Joyce Bohn to make funds available for kids to go on National 4-H trips (Congress or Conference). If no horse kids want to go, this money will help with National Education Contests. The motion was seconded by Matt Downs, went to vote, and passed.
- c. SE District \$ 500.00
- d. Matt Downs \$ 100.00
- e. NE District \$ 250.00

8. Artistic Expression

- a. NC District in Honor of Faith Ford \$ 100.00
- b. Debbie Hollowell/Amanda Baucom \$ 100.00

9. Creative Writing

- a. Orange County \$ 100.00 (Essay)
- b. South Central District 4-H \$ 200.00 (Short Story and Poetry)

10. Cumulative Record

- a. Carolina Farm Credit \$ 500.00-To be confirmed

11. Discretionary

- a. West District \$500.00

12. Swapshop Funds (\$1567.68 donation from swap shop 2014)

13. Banner fund- \$450 donated by Wake County to be used for National travel

iii. 2015 4-H Horse Program Hotel Proposals

1. Ramada Blue Ridge will be used for all three events in Raleigh

a. \$79/night

b. Amanda Baucom made a motion to use the Ramada Inn Blue Ridge. Motion was seconded by Debbie Hollowell, went to vote, and passed.

iv. Program Awards

The advisory board voted to continue the following program awards:

1. Padfolios for high individual awards in contests
2. Stall signs for Southern Regional Show exhibitors 2015
3. Continue tee shirts to Southern Regional delegation (4-Her's only)
4. Award a state show tee-shirt project contract (1 bid submitted)
  - a. Stoney Fork Products- same as previous years
5. Belt Buckles for Horseman of Year and State Show Division Champions
6. State to pay for awards for Adaptive division (looking at getting 4-H belt buckles from 4-H Mall)

**5. Executive Committee**

It was recognized that the Outgoing Chair is Lori Stroud and the Incoming Chair is Lissy Newton. The Southeast and South Central districts were called on to nominate Executive Committee members to replace the outgoing members (Lori Stroud and Laura Harper, respectively). The Chair-elect will be selected from

these two new members. The following advisory board members were nominated for or will continue to be on the executive committee:

1. Southeast- Matt Downs
2. South Central- Amanda Baucom
3. North Central- Jessica Holland
4. Northeast- Lissy Newton
5. West- Colin Corbett

After a vote, Matt Downs was named Chair-elect.

- b. Review scholarship applications
  - i. Last year the 4-H office reviewed scholarship applications. There was a motion made by Bill Crouse to move scholarship review responsibilities back to the horse program. The motion was seconded by Richard Isley, went to vote, and passed.

#### **6. Curriculum Committee:**

- a. Committee Members: Lissy Newton, Debbie Campbell, Laura Harper and Amanda Baucom
- b. 4-H Horse Program memorandums/newsletters/rule updates will be available on the website
- c. There will be a new curriculum set forth by the national office. Our Horsebowl and Hippology references will be modified for the 2016 contests. Please be sure to check the website for the most current list.

#### **7. Horse Show**

- a. Steward Certification Program
  - i. Every district show is required to have an appointed steward
  - ii. There will be an annual rulebook test to be administered by the state office in order to recertify stewards. In the past, this test was sent to the

county agents and they administered the test. This process will be continued for 2015.

- iii. A New Steward certification will be held. Please check the website for dates and locations.

b. Southern Regional Report

- i. Florida will host in 2015, in Perry, Georgia. The show dates are July 29-August 2. The show will be held in Perry, GA for 3-5 years and hosted by rotating states.
- ii. The Show schedule will be similar, but expect some changes.
- iii. The Educational contest schedule will be the same as previous years, but the starting day will be Wednesday, instead of Tuesday.
- iv. Southern Regionals this year made about \$34,000, which will be returned to the region.

c. State Show Report

Lori Stroud shared an entry summary report for the 2014 show. Total entries were 1966, which was up from 1897 in 2013. The total number of horses was 313, which was up from 293 in 2013.

i. Committee Reports

1. Dressage:

Dressage committee chair, Mary Hunt, was unable to attend, but she submitted her written report and it was shared with everyone. Her report included that entries for 2014 were 108, up from 97 in 2013. She also suggested that test names and years be included in the class list for Combined Training, in future years.

After Mary's report was reviewed, a discussion was had over updating rules. A motion was made by Debbie Hollowell to update rules to the appropriate association for each division (USEA, USDF, TWHBEA, or

USEF). The motion was seconded by Wanda Bunn, went to vote, and passed. A committee was formed in order to help revise the existing dressage rules and materials.

- i. Co-chairs: Mary Hunt and Carrie Everhart
- ii. Laura Harper
- iii. Heidi Medlin
- iv. Lisa Mackay
- v. Katie McKee (Agent Advisor)

2. Stall Committee:

Mike Yoder reported to the group that 360 stalls were rented and 926 bags of shavings were sold. (pre-sold plus sold at the show). Travis Alford will continue to do stall check-in and check all Coggins at the 2015 show.

3. Schooling Supervisory Committee

- a. Nan Guldenschuh will be the 2015 Coordinator
- b. An online schooling supervisor sign-up form will be created
- c. Schooling sign-up for exhibitors to begin at noon on Wednesday in the cafeteria
- d. Responsible party from each district:
  - i. South Central- Laura Harper
  - ii. North Central- Pam Holland
  - iii. Southeast- Annie Moore
  - iv. West- Crystal Holden
  - v. Northeast- TBD

4. Show Office Committee-

- a. Matt Downs, Debbie Hollowell, and Angel Smith

5. Swap Shop
  - a. \$1567.68 was deposited from 2014 Swap Shop proceeds
  - b. There was some stolen property, and surveillance cameras belonging to the complex were not working.
  - c. There were no issues with bad checks, which may be attributed to the use of the credit card app.
  - d. It was requested that we have more participation for kids that travel, as this is to benefit them.
  - e. The online tagging system will be continued for 2015. The computer based system saved the volunteers countless hours of work.
6. Ribbon Committee-
  - a. Western- Wanda Bunn, Nash County
  - b. Hunter- Debbie Barham, Union County Young Riders
  - c. Saddle Seat/ Non-Trotting- Lisa Mackay
  - d. Games- Heidi Medlin
7. Ring Crew Coordinator-
  - a. Western- Bill Crouse
  - b. Hunter- Nan Guldenschuh and Union County
  - c. Saddle Seat/ Non-Trotting- Karen Jones
  - d. Games- Terry Temple
8. Social Committee-
  - a. To be coordinated by Karen Jones, Angel Smith, and Stella Downs
9. Jump Crew- Greenery and fences were beautiful this year
  - a. Annie Moore and Southeast
  - b. Young Riders and Union County
10. Show Tabulation Committee- to look over points before posted
  - a. Amanda Baucom

- b. Lissy Newton
- c. Need extra help Sunday for dressage tabulations

**8. State Show Sub-Committees:**

a. Show Management (Mike Yoder, Coordinator)

i. Judge Suggestions

1. Hunter- Don Stewart, Phil Long, Jordan Burton, Ron Danta, Danny Robenshaw, Keith Hastings
2. Western- Steve Meadows, David Johnson, Doyle Meadows
3. Saddleseat & Non-Trotting- Paul and Betsy Boone, Teri Mosley
4. Speed- Bob Mowrey
5. Dressage- Committee to find judges
6. Adaptive- Bob Mowrey

ii. Opening Ceremony

1. The committee agreed that they will not do narratives, but they will announce kids that are aging out. This year, counties will come in in reverse alphabetical order, starting with W and ending with A.
2. The committee agreed that they would like to have the mounted shooters back, with a time limit of thirty minutes.

iii. Sponsorships

1. The committee agreed to continue with the same fees, with the exception of raising a half-page ad to \$60.
2. Sponsors will be announced more regularly, and class and division sponsorship information will be passed to the class winning 4-Her, with the expectation that they will complete a Thank You note.
3. The option of making a thank you video from all the youth was also discussed.
4. We will make an effort to get Nutrena back for support, as well as sending a letter to vendors and sponsors from last year.

5. Vendor fees will stay the same.
  6. The vendor and sponsorship forms will be available online.
- iv. Show fees will remain the same.
  - v. Drug Testing
    1. Mike gave a report on the drug testing that was conducted at the 2014 State Horse Show. Several of the samples contained illegal substances. Some samples were unable to be processed due to damage that occurred prior to and during processing. Dr. Yoder is consulting with the legal team at the University to determine the appropriate action to be taken in the cases of the positive tests.
    2. Random drug testing will be continued at the State 4H Horse Show, and will follow the rules set forth in the Rule Book.
  - vi. Show awards
    1. The state office to take care of awards
    2. State will provide awards for Adaptive Division
  - vii. Show Dedication
    1. The 2015 Recipient was voted on and will remain confidential until the show
    2. Award to be presented in memory of Candace Norman
      - a. Candace Norman Outstanding Service Award
        - i. Youth nominated by leaders and agents
        - ii. Committee will decide on recipient
      - b. Plaque with name and county to be presented to youth, trophy to travel each year.
      - c. North Central District will sponsor if needed.
    3. Sportsmanship Awards- Bill Crouse to sponsor for 2015
  - viii. Photographer-
    1. Billie Lewis may be retiring. If she cannot do show, we will take bids from others. Ginger Horse Studios was recommended.

- ix. Announcers- Dave Goff and Angel Smith will continue to announce.
- x. Timers- Timers will continue to be provided by Terry Temple, the Fairgrounds, and Matt Downs.
- xi. Farrier will continue to be Chris Young.
- xii. District Suggestions
  - 1. Need to find a vendor with show essentials- Jerry Clark's trailer may still be available, M and M Tack may have more
  - 2. There will be a show steward assigned at all times to act as a liaison between show participants and the committee. Matt Downs will coordinate this.
  - 3. There will be an EMT present during schooling.
- b. Show Classes, Rules, and Schedule Suggestions (Lori Stroud)
  - i. Bridle Path Hack will be added for Short Stirrup for points and qualifying at the State Horse Show and District Horse Shows.
  - ii. Patterns will be offered on the website at least one week before the start of the show. These will not include any over fences courses.
  - iii. Non-trotting patterns will state primary gait, secondary gait. This was noted in the 2011 minutes, but seems to have not been changed in the Rule Book.
  - iv. Short Stirrup Hunter Hack will be added for points and qualifying at the State Horse Show and District Horse Shows.
  - v. "Equitation" will be included in the Rule Book when referring to the USEF sections pertaining to Hunter divisions.
  - vi. Minimum fence heights will be added to the Rule Book. They will be as listed:
    - 1. Junior Horse: 2'9"-3'
    - 2. Senior Horse: 2'9"-3'
    - 3. Short Stirrup: 2'
    - 4. Small Pony: 2'

5. Medium Pony: 2'- 2'3"
  6. Large Pony: 2'3- 2'6"
  7. Restricted Horses: 2'-2'3"
  8. Restricted Ponies: 2'
- vii. Data will be collected at the 2015 State Show in order to determine if there is a more appropriate prize for Division Champion awards.
  - viii. Scores for trail will be posted in the show office. Flip charts will be used for scored classes, as long as volunteers are ready and willing to operate them.
  - ix. Little Britches Trail will be added and count for points and qualifying for the State Horse Show and District Horse Shows. The class will take place after Stock-Type Hunter Under Saddle on Friday.
  - x. Western Pony Trail will be added for points at the State Horse Show. Entries will not be allowed to cross-enter into any other trail class.
  - xi. Cloverbuds will be allowed to show at the State Horse Show in Cloverbud classes. Debbie Hollowell made a motion to allow Cloverbuds to show at the State Horse Show in Cloverbud Showmanship, Cloverbud Equitation, and Cloverbud Pleasure. Wanda Bunn seconded the motion, it was called to question, and passed.
  - xii. Ranch Horse classes will be added at the State Horse Show. For the first year, Ranch Riding and Ranch Horse Trail will be added to the class list in July. We will follow Southern Regional Rules for the class descriptions and requirements. These will be invitational to any youth with an eligibility card. These classes are optional for District Horse Shows. There will not be a division award for these classes, but they will be considered for spots in the Southern Regional Delegation. The board will revisit the idea of adding cattle classes, possibly in conjunction with the Tarheel Triple Classic Horse Show, at next year's advisory board meeting. Joyce Bohn made a motion to add Ranch Riding and Ranch Horse Trail to

the State Horse Show in July as invitational, non-point classes. Matt Downs seconded the motion, it was called to question, and passed.

#### **9. Education Contest Coordinating Committee**

- a. Lissy Newton to be coordinator- see her for more information.

#### **10. Educational Contest Evaluation and Future Recommendations:**

- a. Horse Leader Training
  - i. There will be an emphasis on the new curriculum in 2015. Dr Yoder is looking into making some changes in his new position. Changes discussed included new topics, bringing back recognition of new leaders, and more training for agents that are not horse oriented.
- b. Horse Camp
  - i. 39 youth attended this year
  - ii. Jay Ahltstom was recommended to be a coordinator for camp.
  - iii. Recommendations for instructors:
    - 1. Jack Towell
    - 2. Carla Wennberg
    - 3. David Johnson
    - 4. Bill Charles
  - iv. It was discussed bringing in several for a couple days at a time.
- c. Demonstration and Public Speaking- Participation needs to be encouraged.
- d. Creative Expression-
  - i. Total entries were up in 2014.
  - ii. Rule Changes:
    - 1. Change wording from “only one entry per participant is permitted” to “Only one entry per participant is permitted per contest category”.
    - 2. In drawing, add “Captions are not permitted on the front of the drawing, and if used will be penalized.”

3. In drawing, change “drawing entries are not to be framed”, to “entries with frames will be disqualified.”
  4. In sewing, add “Participants must have used a thread with an eyed needle to join or attach fabric pieces together with stitches. Items such as needlepoint, knitting, weaving, macrame, etc belong in the craft category.”
  5. “Digitally Enhanced Photography” is renamed “Photography with Computer Enhanced Imagery”.
  6. In Horse Poster, remove “Entries failing to conform to contest rules will be disqualified.”
  7. In Painting, replace “Entries should not have captions”, with “Captions are not permitted on the front of the painting and if used will be penalized.”
- e. Horse Judging- The date of the contest is April 25 and the location is yet to be determined.
- i. The State FFA Contest will be held in conjunction with our contest.
  - ii. Debbie Barham will announce at the contest.
  - iii. Laura Harper will volunteer, and bring parents to volunteer.
  - iv. Angela Kaus and Matt Downs will be in tabulations.
- f. Horse Bowl
- i. Contest location will be at the NC State Campus.
  - ii. Lissy Newton made a motion to update the reference list, to be put into effect in 2016. Matt Downs seconded, the motion was called to question, and passed. 2016 Reference list will be changed to use:
    1. Illustrated Dictionary of Equine Terms rather than Look It Up (Junior Division)
    2. How to be Your Own Vet will no longer be a reference.
    3. Youth Leaders Manual will be added to the junior reference list.

iii. Wanda Bunn made a motion to only take two teams from each division, from each district, rather than the 14 that the rulebook currently accepts. Laura Harper seconded the motion. The motion was called to question, but did not pass.

g. Hippology

i. There will be four classes to be judged for the judging portion. These will take place at the State Judging Contest.

11. Debbie Hollowell made a motion to hold the next Advisory Board Meeting November 13, 2015. The motion was seconded by Kristen Kaus, voted on, and passed.

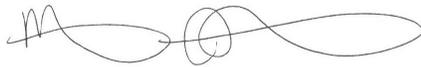
12. The meeting was adjourned.

Respectfully Submitted,



Lori L. Stroud

Extension Assistant, NCSU Extension Horse Husbandry



Marion Quattlebaum

Student Worker, NCSU Extension Horse Husbandry