



**North Hills Flower Market**  
Thursdays, May 7-July 30th, 11am-5pm

Thank you for your interest in becoming a part of the North Hills Flower Market. We are now accepting vendor applications for the 2009 season in the following categories: cut and blooming flowers.

**Please read carefully and follow the steps below:**

1. Please read the Rules of the Market. Please fill out the application form completely.
2. Submit your application by May 1, 2009 with a non-refundable application fee of \$10 and a self addressed stamped business size envelope to:

**Kane Realty Corporation**  
**Attn: Events**  
**PO Box 19107**  
**Raleigh, NC 27609**

**\*Checks should be written out to – Oberlin Acquisitions, LLC. If you have any questions please contact Anna Mann at (919) 523-3703.**

You will be notified by mail using the envelope you include with your application regarding your acceptance or rejection of your application.

**North Hills Flower Market – Application for Permission to Sell**

Farm or Business Name \_\_\_\_\_

Mailing Address  
\_\_\_\_\_  
\_\_\_\_\_

Telephone Number (area code) \_\_\_\_\_

E-mail address \_\_\_\_\_

This is where you let us know what you intend to sell at Market. Please list the types of flowers you intend to sell at the market.

Cut flowers:

Other:



The operating dates are as follows: Thursdays, beginning Thursday, May 7 and continuing until Thursday, July 30.

As the market will be running for 13 weeks, please list below how many weeks you will be attending.

Please describe the vehicle that you will be using to transport your products -

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I acknowledge that I have been provided with a copy of the "Rules of the North Hills Flower Market" and that I will abide by these rules. I also understand my membership will be terminated for violation of the "Rules" as stated in Section 10 of the By-Laws. I have read the Policies, Procedures, and Rules for the North Hills Flower Market and hereby agree to abide by them. I acknowledge full responsibility for all my activities in the market (and for those assisting me) throughout the season's permit. I acknowledge the authority of the market manager to immediately settle any disputes regarding product legitimacy, procedural, and vendor conduct violations.

**Hold Harmless**

The vendor, in consideration of participation in the **NHFM**, agrees to hold **Kane Realty Corporation**, Oberlin Acquisitions, LLC, and the Merchants of **North Hills** and their agents, officers, directors and employees harmless from and against any and all claims, causes of action, demands, debts, damages, judgments, cost or expenses (including attorney fees), or other losses of any nature or kind arising from, relating to, or in any manner connected with Market activities.

Signature \_\_\_\_\_ Date \_\_\_\_\_

In order to be considered for the North Hills Flower Market, this application must be RECEIVED by **Friday, 5/1/2009**.

Please mail, email, or fax to –  
Kane Realty Corp.,  
Attn: Events, PO Box 19107 -  
Raleigh, NC 27609.  
Email : [smarsupial77@yahoo.com](mailto:smarsupial77@yahoo.com); [kknott@kanerealtycorp.com](mailto:kknott@kanerealtycorp.com)  
fax– 910-833-2473.

If you have any questions please call Anna Mann at 919-523-3703.



**North Hills Flower Market  
Policies, Procedures, and Rules**

**Thursdays 11:00am –5:00 pm  
May 7<sup>th</sup> – July 31<sup>st</sup>**

**VENDOR RULES**

**Eligibility**

1. All individuals whose goods are in compliance with Market rules and guidelines who wish to participate in the Market as vendors will be required to complete an "Application for Permission to Sell" form. A vendor will not be allowed to participate in a market without submitting a completed application to the Market Manager and obtaining the approval of the Marketing Committee.
2. **Each seller must submit a photo with their application of the display items they intend to use at the North Hills Flower Market. Displays are expected to be attractive, neat, and professional.**
3. In no event may a vendor sell on the same day as an application is submitted. Those vendors proposing to sell items which require licenses or permits must have these licenses or copies of the licenses available for inspection before these individuals will be allowed to sell such items at the Market.
4. Vendors whose Application for Permission to Sell is received by May 1<sup>st</sup>, 2009 will be reviewed by the selection committee and notification of acceptance will be postmarked by May 4<sup>th</sup>, 2009.
5. Vendors/qualified representatives must be present at each Market in order to exercise permit rights.

**Rules and Regulations**

1. Sellers must pay a \$30 annual membership fee. This fee must be paid at the first market attended each season.
2. Sellers must pay a daily fee of \$10.00 for their space.
3. A seller must occupy a reserved space at the Flower Market by the first Thursday in May or lose the right to reserve that space for the remainder of the season unless he/she notifies the manager before the 7<sup>th</sup> of May with intent to begin selling at a later date. All exceptions are to be at the manager's discretion.
4. Reserved spaces will be held until 11am.
5. The market will operate from 11:00am – 5:00pm on Thursdays, May-July. No flower stand shall be operated between the hours of 6:00 pm and 11:00 am on any day of the week, and the sidewalk and street surrounding each stand shall be kept free of rubbish, cuttings, or debris resulting from the operation of the stand.
6. Sellers will not be able to move their vehicles in or out of the predetermined market parking area during times when such movement would pose a danger to people in the shopping area. Vendors may not leave prior to closing time unless approved by market manager. They may lose attendance credit for the day; all exceptions are to be at the manager's discretion.
7. Each Seller is responsible for cleaning up the area around his/her selling space.



8. Prices must be posted for all items sold.
9. Products, which can be sold, include:
  - a. Fresh cut, blooming, or dried flowers grown by the seller.
10. All produce must be of top quality, to be determined by the market manager

### **FEES**

Fees will be charged to help pay for marketing (advertising and promotion) and operational expenses ( purchasing and maintaining market set-up). Fees for 2008 are set at \$10.00 for one space. Total fees will be assessed when final selection has been made on May 1st. Deposits will be returned promptly to the applicant if the application is denied. All fees include on-site parking for one vehicle, use of 1 table, 1 chair, and 1 tent. Once you have been selected and your fees are paid, all fees are non-refundable if a vendor chooses to withdraw from the market.

### **Booth Set-Up**

10:00am-11:00am on Thursdays. All booths may be set up at this time in assigned areas. Vendors will have sites pre-assigned for the season. Seasonal vendors must provide notification by the end of the market on the prior Thursday if they do not plan to sell at the next market. Vendors are expected to sell at least 10 weeks of the season.

Tents for daily vendors, as well as daily parking stalls, are assigned on a first-come, first-serve basis by the Market Manager beginning Thursday 1:00pm of the preceding week. All daily vendors must submit the \*Application for Permission to Sell\* form before being eligible for acceptance for the following week. The daily fee must be paid to the Market Manager upon acceptance and prior to set-up at the Market. The policy of first-come, first-serve is interpreted to allow for a fair, orderly and courteous system. **Additional tables may be available at a daily rate of \$5.**

### **Parking**

Parking will be assigned by the Market Manager. No vehicles can enter the parking lot after the market begins or leave before the market is over.

### **Permits**

Stall permits are issued once a year at the beginning of the season. These stalls will be assigned a location for the entire season. Permits will be approved using the following criteria:

The products to be sold reflect the market mission and goals;  
The product increases the selection and diversity of products available at the market;  
Seniority applies if the vendor continues to offer products meeting the first of the aforementioned criteria; and **demonstrate the ability to provide a sufficient supply of products for sale.**

A committee in conjunction with the Market Manager reviews all applications and issues stall permits. Copies of all licenses and permits required for the sale of his/her product must be available to the Market Manager if requested. Daily vendors must provide copies of all required licenses and permits to the Market Manager prior to setting up the vendor tent.



## Market Policies

### Smoking

Both members and market attendees are prohibited from smoking in the market area.

### Noise/Fumes

No loud or disturbing noises shall be made or action taken on the grounds which will interfere with the rights, comforts or convenience of other vendors or the public. No vendor shall play, or allow to be played any radio or other sound instrument at a sound level which may annoy or disturb other vendors. The running of any gasoline or diesel motors or engines, including all vehicles, is not permitted.

### Vendor Conduct

Vendors shall conduct themselves in a manner that is courteous to other vendors, Market personnel and the public. Behavior, which is threatening, abusive or harassing shall constitute a violation of the North Hills Flower Market Policies, Procedures, and Rules and is grounds for immediate termination of Market membership at the sole discretion of the Market Manager.

### Hold Harmless

The vendor, in consideration of participation in the **NHFM**, agrees to hold **Kane Realty Corporation**, NHM Owners – 1, LLC, and the Merchants of **North Hills** and their agents, officers, directors and employees harmless from and against any and all claims, causes of action, demands, debts, damages, judgments, cost or expenses (including attorney fees), or other losses of any nature or kind arising from, relating to, or in any manner connected with Market activities.