

# CREATING BUSINESS OPPORTUNITIES TRAINING

March 22-23

Session 2

TIME	TOPIC	SPEAKER	ADDRESS
9:00am	Review homework assignment	Gary Bullen	
9:30am	Overview of regulatory issues of starting a new business	Milele Archibald	Alamance Community College 2324 Maple Avenue Burlington, NC 27216
10:45am	Break		
11:00am	Introduction of a service provider	Jim Evans	4021 Carya Dr. Raleigh NC 27610 919.542.1396 <a href="mailto:jevans@ncruralcenter.org">jevans@ncruralcenter.org</a>
11:15am	Evaluating business contracts	Milele Archibald	
12:15pm	Lunch		
1:15pm	Participants Sharing		
1:30pm	Permits for specific types of business	Jim Cummings	1020 Mail Service Ctr Raleigh, NC 27699-1020
2:30pm	Break		
2:45pm	Risk and insurance needs	Shirley Outlaw	PO Box 27427 Raleigh, NC 27611 <a href="mailto:outlawsm@ncfbins.com">outlawsm@ncfbins.com</a> 919.783.4358
3:45pm/22MAR 05	Legal aspects of establishing a business	Milele Archibald	
4:30pm/22MAR 05	Class exercise	Milele Archibald	
5:15pm/22MAR 05	Review day's activities	Anna and Milele	NC REAL ENT. 115 Market St. Suite 221 Durham, NC 27701-3221 <a href="mailto:Anna@ncreal.org">Anna@ncreal.org</a> 919.688.7325
6:00pm	Dinner		

8:00am	What records to keep	Dean Kanipe	Dean Kanipe SBC McDowell Community College PO Box 1385 Marion, NC 28752
8:45am	Developing and evaluating financial statements	Michael Shaw/Lonnie Hamm	1223 Braswell Rd. Chadbourn NC 28431
9:45am	Break		
10:00am	Financial statements exercise	Lonnie Hamm/Michael Shaw	
10:30am	Taking care of taxes	Bob Moore/Dean Kanipe	
11:30am	What do we look for on a loan application?	Carolyn Perry	4021 Carya Dr. Raleigh, NC 27610 cperry@ncruralcenter.org 919.250.4314
12:30pm	Lunch		
1:30pm	Introduction of a service provider	Annette Regan	
1:40pm	Developing and using cash flow to evaluate a business idea	Milele Archibald	
2:45pm	Break		
2:45pm	Cash flow exercise	Milele Archibald	
3:20pm	Wrap up	Anna Koltchagova, Milele	