



# North Carolina Extension Association of Family & Consumer Sciences

## The Professional Association for North Carolina Cooperative Extension Family & Consumer Sciences Educators

### NCEAFCS Mid-Year Board Meeting

January 19, 2007

Brickhaven Building

Raleigh, North Carolina

**Members Present:** Eleanor Summers, Ivy Reid, Karen Wicker, Debbie Cox, Mary Helen Jones, Margaret Allsbrook, Susan Condlin, Carolyn Dunn, Deborah Howard, Georgia Kight, Evelyn DeLoatch, Jeannie Leonard, Renay Knapp, Dee Furlough, Marilyn Gore, Peggie Garner, Cathy Hohenstein, and Melinda Houser.

The meeting was called to order by Peggie Garner, President. Karen Wicker shared the thought for the day from a course she had taken titled –“Mindfulness”, pertaining to the new age way of meditation. John Kabat-Zinn is the author of some of the literature that was used as resource in the course. The author emphasizes the importance of taking time for yourself and be yourself. Another profound statement was “Wherever you go, there you are. Stop, and take time to enjoy your surroundings and have quiet time for yourself.”

The minutes were approved.

JoAnn Cope will not serve as Vice President of Public Affairs. Renay Knapp will fill this position. Debbie Cox made a motion to accept this change and Georgia Kight second.

Karen Wicker asked the question “What constitutes the Executive Board” – just the officers or the entire board? The group voted that the entire board is the Executive Board.

Georgia Kight read thank you correspondences from Alabama, Mississippi, and Louisiana. Also a thank you letter from Janelle Kent concerning the Horn of Plenty contribution was read.

### **Budget**

Georgia presented the financial report - August 14, 2006-January 18, 2007. Budget was audited on June 4, 2006. Ending balance in checking as of 12/31/2006 - \$526.71. Ending balance in checking as of 1/18/06 - \$1568.71. Share Account ending balance as of August 14, 2006 - \$31.37. Dividends earned - \$180.04

NCEAFCS Extension Foundation Accounts as of 12/18/2006 \$27,808.30. Money Market Share Account ending balance as of 12/31/2006 - \$19,198.25. Ada B. Dalla-Pozza Professional Development Endowment (06/30/06)--\$52,651.00.

Budget Status Report to date - December 31, 2006:

Operating Expenses: Total - 2006 Budget - \$6337.00. Actual amount spent - \$4651.37

Remaining - \$1685.63.

We are bringing in \$4230.00, net actual state dues income.  
Interest checking & Savings - \$435.43  
Total operating Income - \$4651.37  
Less expenses to date - \$4651.37  
Balance to date - \$14.06

Another budget item is the \$75 from the Foundation that was contributed by FCS state department for Central Carolina Community College Memorial contribution for Andrew Wicker. Georgia is working with Foundation staff person from state to track the \$75.00.

Miscellaneous increase was the contribution made to Louisiana and Alabama. This was \$200, and given by each state.

During the budget report, Susan Condlin commented on NCEAFCS Extension Foundation Accounts as of 12/18/2006. There are several Foundation funds. When withdrawing funds to support the state meeting we need to make clear that then money is coming from the Annual Conference Fund.

Georgia recommended that according to Memorandum of Understanding –use the name -NCEAFCS Annual Conference Endowment Fund.

Evelyn Deloach made motion to accept financial report and name change from NCEAFCS Extension Foundation Accounts to NCEAFCS Annual Conference Endowment Fund. Marilyn Gore seconded the motion. The motion carried.

Dr. Carolyn Dunn, Associate Program Leader, expressed her appreciation and thanks to the group for their work with the Association. She also mentioned that another summit is being planned for FCS agents and 4-H agents.

Dr. Marshall Stewart, Associate Director, Department Head and State Program Leader commented on FCS agents and the great job that they are doing. He asked that counties invite him to come and visit and learn about their programs. He stated that positive changes are occurring and emphasized that he will and does advocate for FCS and the Association.  
He asked: What should be the legislative agenda for FCS? What financial resources does FCS need? What is needed for continued growth and development for FCS?

He recently met with ECA Executive Board at McKimmon Center, and asked the group if they were “Risk Takers” as their previous leader, Jane McKimmon, had been.

During the near future, he will be meeting with several ECA leaders from throughout the state to discuss changes in ECA organization. Dr. Stewart talked about many positive challenges for FCS in the near future. He has met with Dole Company. Dole is working with Cooperative Extension in several different counties in NC.

Marilyn Gore asked about if there would be an FCS agent in Mecklenburg County. Dr. Ort and other members of administration have been meeting with county officials. There are plans to have an FCS agent in Mecklenburg.

Dr. Stewart gave the dates for the Summit—December 4 - 7, 2007. County Directors will be invited. The first 2 days are open to other Extension Partners—county Commissioners, legislators and other county and state officials.

**FCS Foundation Update:** Maurene Richards, Regional NCCES Development Director, introduced her mother, Mary Stewart. Maurene stated that the Foundation has completed the first year of formal operation.

The Foundation has a Rotating Board of Directors of 30 members. The board members serve a three-year term. The board is divided into five committees:

1. Keeps current staff informed about the status of foundation
2. Marketing program to retirees
3. Concentrates on volunteer groups - ECA
4. Contacts Corporations for support
5. Events: plans are underway for a luncheon. Each of these committees has a plan of work.

**Endowments:** this will help provide unrestricted Funds for FCS. This will provide grants and other funds for FCS programs.

- Foundation is building endowments to support FCS programs – 10 or 12 Endowments came in during 2006.
- Endowment funds are restricted for FCS programs. Example – Frances Turner Endowment – you can give to the Turner Endowment Fund to support Wake Co.
- When all endowments are funded, a total of \$616,000 has been added during the first year.
- Of that amount, \$440,000 is in the bank.
- One of the gifts is 250,000.00 given by Mr. and Mrs. Gore from Sunset Beach. They donated two ocean front lots. Through the Landscape of Opportunity Foundation, the lots were sold with Mr. and Mrs. Gore’s approval for \$3.6 million – of the \$3.6 million, \$250,000.00 was given to 4-H and \$250,000.00 to FCS. The other amount is spread around to other college funds. Mr. and Mrs. Gore will be honored at a reception on March 13<sup>th</sup> during Annual Conference. Everyone is encouraged to attend.

**Marketing Efforts:** brochure has been printed and is being handed out today.

FCS Agents are encouraged to join the Founding Circle of Friends Campaign to build the Unrestricted Funds for FCS Foundation. Pledge forms are available. It takes \$100.00 to join and this can be spread out over a 4 year period. If FCS agents know any corporate folks who may be interested in serving on the Board, contact Maurene. Each year, team people are recruited to serve on the board.

Georgia reported on Endowment Guidelines. Georgia, Dee, Maurene and Peggie have had conference calls to discuss changes in the NCEAFCS Annual Conference Endowment Fund Guidelines. One of the changes that needs to occur – District Association should not be in Memorandum of Understanding.

One concern is that each District who is hosting the annual meeting is given \$1500. There is not enough money (annual interest) to do this. Debra Cox questioned the Ada Della Pozza Account. Georgia stated that we don’t have anything to do with this account. Guidelines are only for annual conference account.

All of sub foundations are under Agricultural Foundation. Maurene stated that there is some confusion concerning Endowments. Endowment is an account or investment of a chunk of money that is invested long term and grows interest in perpetuity. The principle is not to be touched.

Susan Condlin has all of Endowments listed on the Association home page.

Maurene reported that on every Endowment .001% goes to Foundation as a fee and this is for operating

expenses. Example: \$1.00 for every \$1000.00 in principle goes to Foundation as a fee.

Unrestricted funds are controlled by FCS. Only ¼ of the amount given to the Endowment will be spent.

Georgia stated that it is important to change the first sentence in Guidelines to NCEAFCS Annual Conference Endowment Fund. The \$27,808.30 is listed under NCEAFCS Annual Conference Endowment fund. There was much discussion concerning Foundation Fund and how to increase Funds. According to the Guidelines, the Association needs an increase of \$14,000 by 2008. This will be the \$39,000 principle needed to provide the full \$1,500. It was suggested that FCS members give \$100.00 each; also, that members who give would have their names listed on the State Meeting program. Maurene reported and clarified the amount of funds that have been raised so far. As of this date, January 2007, a total of \$4,095.00 has been donated for Sandy Zaslow.

President, Peggie Garner, asked for a motion to accept the changes. Marilyn Gore made the motion and Evelyn DeLoatch 2<sup>nd</sup>. Discussion—It was suggested that the heading: Analysis of the Current Available Funds listed on the second page of Guidelines to included under d) Oversight committee will make a yearly recommendation to Executive Board as to what we need to do to disperse or raise funds. The motion was: NCEAFCS Endowment Fund Guidelines with noted additions and explanations as presented and suggested passed.

The committee: Margo Mosely, Georgia Kight, Evelyn DeLoatch, Eleanor Summers, and Peggie Garner will serve on this committee. The NCEAFCS committee will serve for two years. This committee will make recommendations for Guidelines and Memorandum of Understanding. Also, look at Policy and Procedures. Maurene suggested that the committee look at the title in Memorandum of Understanding and be sure that it is correct.

Peggie extended thanks to Georgia and Maurene for their work with the Endowment and Budget.

Carolina Preserve Books are being sold in counties for \$45.00. The books can be sold by any group—4-H, FCS, etc. The profit can be designated to go into the Foundation for the group who will be selling these books.

## **2007 Program of Work Update --- Renay Knapp, VP Public Affairs**

### **Public Affairs---Renay Knapp**

Go to National website and view the survey, Building Support-Forging Coalitions Task Force, complete and return to Renay by March 15. Renay will e-mail the survey for your convenience to return to her.

### **Awards and Recognition----Margaret Allsbrook**

Group A—Evelyn DeLoatch

Group B---Sandi Sox

(Margaret's Report)

Ada Della Pozza Award—was due Dec. 15. Five applications have been received. Go to State FCS website for due dates. Applications are online.

**Professional Development**—No report; no representative

### **Member Resources---Marilyn Gore**

Marilyn is retiring in February. Someone in the SW District will fill the position.

**By-Laws—Karen Wicker**

Policies and Procedures are on the FCS website. Recommendations have been suggested concerning vacancies. Read these and make suggestions.

**Budget—Georgia Kight**

Budget is larger than amount of money available. There are 127 members in the State Association. Benevolence committee was added.

**Web Master---Susan Conclin**

Susan encouraged everyone to look at the website and give suggestions. Three Plans of Work are not on the web: Public Affairs, Professional Development, and Member Resources.

**Nominating Committee: Lisa Childers**

District Presidents should send a list of 2008 District Officers after the Spring Meeting.

**Historian---Debbie Cox**

During the 2007 District meetings, Districts are asked to take pictures of all members and send to Debbie.

**State Meeting—Karen Wicker**

State Meeting is Sept. 5, 6, and 7 at Little River Resort in Moore County. Organizational Issues will be included in State Meeting agenda. This will include history of organization and the operation. Registration includes lodging and breakfast. There will be a different type of room arrangement.

The District should request \$1500.00 for the meeting from state treasurer. President, Peggie Garner asked that State Program meeting be reviewed by District Director.

Living Well Week Plans will be posted on National Website.

**District President’s Reports** (included with the minutes):

North Central-----Mary Helen Jones	Northeast-----Jeannie Leonard
South Central-----Jennifer Walker	Southeast-----Ivy Reid
Southwest-----Eleanor Summers	West-----Cathy Hohenstein

Peggie has information on Donna Smith, who is a presenter on Nutrition, and is available for programs.

**Old Business:**

**2006 Federation Report—Karen Wicker**

Focus of Federation was on State Conference; Marshall Stewart spoke during the Meeting.

Susan Conclin, Federation past president, reported that each Federation member pays \$50.00 dues. Soybean Association gives \$1000.00 to the Federation. Federation will be giving scholarships and are in the process of working on this project. Peggie Garner and Karen Wicker will be serving on the Federation Board. If you have suggestions or ideas concerning scholarships, relay this information to Peggie and Karen.

**New Business:**

Ag Agents Association will be hosting the National meeting in Greensboro, NC. They have not

requested funds or physical labor; however, there will be information given later as to what Ag Agents need for their meeting. District Presidents should talk to members about helping with this meeting.

Peggie Garner reported on 4-H Foundation. They meet monthly. The Gala is in June. They have requested \$100.00 gift for silent auction. It was suggested that the \$100.00 gift be a basket of NC products. This will be a Taste of NC Products.

Be sure to check calendars when planning Association meeting dates.

Karen Wicker stated that Marshall Stewart gave \$1000.00 to 4-H and will give \$1000.00 to FCS.

Two people volunteered to go over minutes: Marilyn Gore and Ivy Reid.

Georgia asked for ideas for printed FCS brochure. We have no brochure. Marilyn suggested looking at Living Well brochures.

**Announcements:**

Peggie Garner asked if someone could fill position and go with her to JCEP, Joint Council Extension Professional Workshop. Date: Jan. 31-Feb. 2, 2007. Contact Karen Wicker if you can go.

**NCAFCS State Meeting**

March 29–31, 2007 – Blowing Rock, NC

Delegates: Peggie Garner and Karen Wicker

**Public Issues Leadership Development Conference/PILD**

April 23-25, 2007 – Washington, DC

Delegates: Peggie Garner and Renay Knapp

**2007 NCEAFCS State Meetings**

September 5-7, 2007 – Pinehurst, NC

**2007 NEAFCS National Meeting**

September 17-20, 2007 – St. Paul, MN

Peggie thanked the group for their attendance at this meeting. There being no further business, the meeting was adjourned.

Respectfully submitted,

Melinda M. Houser

Secretary

Peggie Garner, President