



North Carolina Extension Association of Family & Consumer Sciences

The Professional Association for North Carolina Cooperative Extension Family & Consumer Sciences Educators

2007 Professional Development Committee Plan of Work

Objectives:

1. Increase knowledge among all NCEAFCS members of the opportunities for professional development through formal study, through workshops and seminars, and through distance learning opportunities.
2. Encourage exchange of research findings between districts and from state and national levels.
3. Encourage attendance at the NEAFCS meeting.

Plan of Action:

1. Responsibilities of the District Professional Development Committee (Vice Presidents for Professional Development)
 - a. Investigate mailing lists that Extension agents may need to be on to learn of seminars, workshops, mail group and other professional development opportunities. Send information procured from investigations to members via the FCE mail group.
 - b. Encourage members to utilize web site (www.ga.unc.edu/UNC_schools) to attain the most recent professional development activities at the various universities within the UNC system. This web site is a comprehensive guide since it can link members directly to any university within the system for their latest professional development opportunities.
 - c. Ask members in your district to send you any information they receive about opportunities for seminars, workshops, and other professional development opportunities by the 20th of each month; you will then compile and forward to that information to the State Vice President for professional development no later than the 25th of each month. State VP will send this out via the FCS mail group. (Requested format for submission: include title of workshop or class, sponsor, place, cost, brief summary of program content, contact person and telephone number.)
 - d. Encourage members to share research they have done or have read with other members at your meetings. Ask them to do an abstract of their research to share with other agents at the 2007 state meeting. Send these research abstracts to State Vice President for Professional development by July 1st.

- e. Encourage attendance at the national meeting of NEAFCS. Investigate the possibility of your district giving a partial scholarship to a first-time attendee who does not receive county support.
- f. Send names of those completing advanced degrees to state vice president for professional development by July 1st.
- g. Encourage members to post to mail group a short summary of any books or articles they read that would be useful to other agents.
- h. Submit a yearly report of district accomplishments to state chair by July 1st.

2. Responsibilities of the State Vice President for Professional Development

- a. Solicit the support of the Assistant Director for Family and Consumer Sciences to determine how specialists can assist agents in being informed of upcoming non-Extension workshops and seminars.
- b. Compile mailing lists sent by district chairs and post to FCE mail group.
- c. Investigate opportunities that already exist for scholarships to national meeting of NEAFCS.
- d. Recognize current members who have received advanced degrees during the year with a small recognition gift.
- e. Compile district accomplishments and post State Annual Report by August 1.
- f. Prior to the NCEAFCS State Meeting, send reminder of the Leadership Development Session, what it is, and who is expected to attend to the FCS mail group.
- g. Request PDU's for the NCEAFCS State Meeting for those with Certified in Family and Consumer Sciences (CFCS) status.

Committee Members:

Shelia M. Dalcoe, chair

Ann Simmons – (SW)
 Deborah Womack – (NW)
 Patsy Holley – (W)

Juatina Dunham – (SC)
 Connie Sherrill – (NC)

Sandra Head – (SE)
 Arthenia Booth – (NE)

**Submitted by
 Shelia M. Dalcoe,
 2007 VP for Professional Development**