



# North Carolina Extension Association of Family & Consumer Sciences

## The Professional Association for North Carolina Cooperative Extension Family & Consumer Sciences Educators

### North Carolina Extension Association of Family & Consumer Sciences Annual Business Meeting Sheraton Hotel-New Bern, North Carolina August 16, 2006

President, Dee Furlough called the annual business meeting to order and stated that NCEAFCS would follow Robert's Rules of Order. Each person addressing the assembly must state their name for the official records.

Nancy Abasiekong, Advisor served as Parliamentarian.

Minutes from the January Executive Board meeting are posted on the web. Jeannie Leonard moved that we dispense with the reading of the minutes. Brenda Morris seconded the motion. The minutes were approved as posted.

Treasurer's Report: Georgia Kight requested that members share the report that was placed on the tables. Financial report showed a beginning balance January 18, 2006 or \$2,362.89. Income to date including dues, transfer from savings, and dividends was \$12,134.08. Expenses totaled \$11,847.23, leaving a balance of \$286.85 in checking as of August 14, 2006. Three additional accounts include a balance of \$31.15 in the Share Account; \$9,356.21 in the Money Market Share Account; NC Cooperative Extension Foundation Accounts totaled \$26,334.69 and the Ada B. Dalla-Pozza Professional Development Endowment totaled \$52,042.11. 2006 Membership Dues are as follows which make up the income:

- 127 State and National members
- 2 State members only
- 1 State Life member

There were no questions regarding the report and it was filed as presented.

Registration Report: Shenile Ford, Southeast District President reported a total of 138 registrations for the annual state meeting.

- 104 Agents
- 16 Life Members, Retirees
- 11 Other Professionals
- 6 Guests

2006 State Committee Reports: Karen Wicker, VP Public Affairs shared that all reports were given at the Executive Board meeting the previous day and all are posted to the web. A motion was made and Shari Farless seconded that we dispense with the committee reports. Motion passed.

District Presidents Reports: Bess Whitt, North Central District President, made a motion to dispense with the reports, as all are posted to the web. Jeannie Leonard seconded. Motion passed.

Unfinished Business:

By-laws: Peggie Garner reported that By-law changes are placed on the table for perusal. These changes were also sent out by e-mail and posted to the web. Most of the changes were minor and are reflected below. Susan Condlin was thanked and applauded for her excellence in maintaining our website.

Article IV – State Officers, Section 1 Add-E. ***Federation Board Member representing NCEAFCS (as elected by the NCEAFCS membership).***

Section 5 ADD- M. ***Federation Board Member shall:***

***1. Attend all Executive Board and Board of Directors meetings and will have no voting rights.***

In Article IV – State Officers, Section 1, the change recommended is the title of administrative liaison to ***Associate Director, Department Head and State Program Leader, 4-H Youth Development and Family and Consumer Sciences*** or designee.

There were no questions or discussion. Peggie Garner made a motion to accept the By-law changes as recommended. Georgia Kite seconded. Motion passed.

Under Policies and Procedures, Finances as it pertains to State Life membership status. It is recommended that ADD: ***the total amount of dues paid for state life membership will remain with the state treasury.***

Add -7. ***The State Association Treasury will handle financial transactions of state-wide purchases that strengthen the Family and Consumer Science professional image (i.e. Aprons imprinted with Extension logo). Each District Association Treasury will handle orders from individuals in their district and forward the order and funds to the state treasurer.***

Peggie indicated that the Policy and Procedures changes do not require a vote.

Dee Furlough requested that the committee chairs be ready to present their reports one after the other to complete unfinished business.

Federation Forum Report: Susan Condlin reported that at the 2005 meeting, held in Lee County, a special recognition was given to Dr. Wynne, Dr. Oblinger, Dr. Ort and Dr. Zublena for their support for our salary equity concerns.

This year's Federation meeting will also be held in Lee County December 8, 2006. Susan will serve as President of Federation for 2007. Each association is to bring ten people to serve as delegates. She reminded the group that Federation is composed of a coalition of North Carolina Extension workers who share mutual concerns. The purpose of the organization is to foster professional development, to provide a means for dialogue and communication for the Extension organization, and to support cooperation and communication between Extension Associations promoting mutual respect and appreciation for the diversity of Extension professionals. Susan encouraged everyone to submit questions and or concerns. All concerns should be submitted by October 17. Our FCS officers will look at the issues and concerns. Those that apply to Federation will be reviewed and those that may be more departmental will be forwarded on to Marshall Stuart and Carolyn Dunn.

JCEP Report: (Joint Council of Extension Professionals) Peggie Garner reported that she and Dee Furlough attended the conference February 1-3, 2006 in Nashville Tennessee. Peggie shared the conference overview focused on "Working with Stakeholders, Advisory Groups".

PILD Report: Karen Wicker attended the Public Issue Leadership Development Conference April 24-27, 2006 in Washington, DC. Both she and Brenda Morris were official delegates. The Conference title was "Capital Steps Toward Leadership". At the meeting FCS and 4-H met together with Dr. Marshall Stuart to discuss issues. Karen reported that this appears to be a national trend in Extension and that North Carolina is in the fore front. It was suggested that FCS begin to look at its structure, association, etc. to see if it is working as it should. Karen also shared that Dr. Ort was in attendance at the Legislative Update and discussed Extension Change Management and the budget. In attendance at the breakfast were Howard Coble, Mel Watt, and Brad Miller as well as members of the Advisory Leadership team.

FCS Program Council Update: Dr. Carolyn Dunn shared that the FCS Program Council has served in a variety of ways. The Council is made up of representatives selected by the districts. Most recently the team was instrumental in planning the June FCS training. Dr. Dunn indicated that she spoke with Dr. Marshall Stuart and he has an interest in continuing with the Council. She will work closely with the Executive Board to ensure representation from all districts.

2007 Budget Recommendation: Georgia Kight, State FCS Treasurer reported that the proposed budget is based on a projected 129 members and 4 state life members with a transfer of \$1,500.00 from the Endowment Account for the district hosting the State meeting, as well as a transfer from savings. Expenses for President and President Elect have been increased by a total of \$300.00 to offset rising costs. Other offices have maintained with no increase noted. A new item, benevolence has been added this year and will be discussed later. The miscellaneous line item has been reduced to balance the budget. There were no questions or discussion. Candy Murray made a motion to accept the 2007 Proposed Budget. Rose Massey seconded. Motion passed.

Endowment Fund update: Georgia Kight provided a brief history of how the account was begun and reported that a committee is currently working on the fund guidelines. The concern is that each year \$1,500 is taken from the Income account to assist the host district with expenses for the State meeting. A major concern is that the initial investment earns 4% annually and the base and rate is not enough to generate the \$1,500 needed annually. The membership was encouraged to increase the Endowment account by designating NCEAFCS Endowment account when giving to the foundation in honor of Dr. Sandy Zaslow. This would be a great way to assist our association and to honor Dr. Zaslow at the same time. The goal is to increase the Endowment account to \$39,000 in order to continue assisting with the State meeting.

Benevolence: Judy West reported that she had worked with the seven districts and Georgia Kight in establishing the recommendation for the policy which states: Contingent on availability of funds, the NCEAFCS will give \$25 to the FCS Foundation as a memorial gift for the death of an association member and their immediate family. Immediate family is defined as spouse and child. It is recommended that \$100 be designated annually in the budget. The amount not used in one year will be added to the \$100 designated annually for benevolence. A recommendation to consider is to hold \$1.00 from the Horn of Plenty for benevolence when this event does not take place. The District VP for Member Resources will be responsible for communicating the death of a member or member's immediate family as defined above to the NCEAFCS treasurer for disbursement of gift. There was discussion and it was decided to finalize the policy at the January board meeting.

State Meeting Guidelines: Glennie Daniels was not present. It was decided that the plans for guidelines will be finalized at the Executive Board meeting in January 2007.

National Meeting/State's Night Out: Dee Furlough asked all members planning to attend the National Meeting and participate in State's Night Out to please e-mail her as soon as they return to home counties. Money should be sent to the state treasurer ASAP.

NEAFCS Update: Dee reported that at the National meeting, we have seven official delegates – 5 voting and 2 alternates who will attend all business sessions. She stressed to voting membership that if they were receiving monies from Dr. Ort to attend, they should be at every business session. Delegates should look at the President's message on the State website: times to vote are listed.

Official Delegates:

President:	Voting	Dee Furlough
President Elect:		Peggie Garner
NC District	Voting	Bess Whitt
NE District	Alternate	Jewel Winslow
NW District		Priscilla Graves
SC District	Voting	Jennifer Walker
SE District	Voting	Ivy Reid
SW District	Voting	Julie Padgett
W District	Alternate	Tres Magner

NCAFCs Report: Dee Furlough reported in the absence of Evelyn DeLoatch. The meeting was held in Burlington, NC March 10-12. Dee encouraged FCS agents to become members of the association as membership in the organization is dwindling. For further information, go to the NCEAFCS website and there you will find a link to NCAFCs.

Election of Officers: Susan Morgan, Nominating Chair recognized her committee and presented the following slate of officers for 2007.

President	Peggie Garner (SE)
President-Elect	Karen Wicker (SC)
VP Public Affairs	JoAnn Cope (W)
VP Awards & Recognition	Margaret Allsbrook (NC)
VP Professional Development	Debbie Stroud (NC)
VP Member Resources	Marilyn Gore (SW)
Secretary	Melinda Houser (SW)
Treasurer	Georgia Kight (NE)
Counselor	Elizabeth Furlough (NE)
Parliamentarian	Elizabeth Furlough (NE)
Administrative Liaison	Dr. Marshall Stewart
State Life Member Rep	open (SC)
2007 District Presidents	Mary Helen Jones (NC)
	Deborah Howard (NE)
	Pricilla Graves (NW)
	Jennifer Walker (SC)
	Ivy Reid (SE)
	Julie Padgett (SW)
	Tres Magner (W)

2007 Standing Committees

By-Laws Karen Wicker (SC)

Budget Georgia Kight (NE)

Nominating Lisa Childers, (SC)

State Meeting Karen Wicker (SC)

Web Master Susan Conclin (SC)

Awards Group Chairs:

Group A Evelyn Deloatch (NW)

Group B Sandi Sox (SW)

Sandra Head made a motion to accept the nominations as presented. There was a second. Motion passed.

Committee Appointments: Nancy Abasiekong and Shenile Ford agreed to review the minutes.

Committee to Audit Year End Financial Records: Shari Farless, Yvonne Mullen, and Jewel Winslow agreed to work with Georgia Kight.

Announcements of upcoming dates for 2006 and 2007 were made.

Motion was made to adjourn the meeting.

Respectfully Submitted,

Dee Furlough, President

Susan Garkalns, Secretary