



NCCESA Annual Business Meeting
September 23, 2011

Ballroom, Ramada Inn
Statesville, NC

Welcome:

Call to Order:

Kay Morton, President – NCCESA at 10:05 am

Approval of Agenda:

Motion: Chris Austin, Union County
Seconded: Myra Johnson, Moore County
Decision: Accepted (Item 1)

Thought for the day:

Presented by Teresa Story, by Brian Dyson, former CEO of
Coca Cola

Roll Call:

Campus - 11 South Central - 17
Northeast - 16 West - 13
North Central - 18 West Central - 31
Southeast - 11

Parliamentary:

There is a quorum.

Approval of Minutes:

Motion: Janice Dotson, West District
Seconded: Tracy Brown, Campus
Decision: Minutes for the September 17, 2010
Business Meeting minutes were accepted as is.

Financial Report:

Presented by Cheryl Mitchell, Treasurer; accepted as presented
(Item 2)

District Reports:

Campus (Item #3) South Central (Item #7)
Northeast (Item #4) West (Item #8)
North Central (Item #5) West Central (Item #9)
Southeast (Item #6)

**Standing Committee
Reports:**

Membership Presented by Pam Brylowe, (Item #10)
Pam reviewed the 3 types of membership and their
numbers: active (213), honorary (33) and associate (4)
Pam thanked her committee members for their help.
Public Relations Kim Gibson, no report

Nominating Committee Donna Holland: 4 confirmed nominations for Offices plus rising President and Vice President (Item #11)

Rules & Bylaws Laverta Flewellen, absent; No report. Copies of the Bylaw changes are on the tables. (Item #12)

Finance Committee Cheryl Mitchell, Treasurer (See Item #2)
As soon as all expenses are in and checks are written, the account will be audited and the final report filed with the secretary. (Item #13)

Reflections Pam Layfield, Anson County: She has cd's of previous meetings and this meeting will also be recorded. (Item#14)

Professional Improvement Sandy Ruble: Reported names of committee members and thanked them. Work covered the Herter O'Neal Scholarship, shared email tips and ideas, developed a shared idea on motivation, and other training. Professional Development Scholarship form and rubric for evaluation developed. Recipients of the scholarship were: Maryann Edwards, North Hampton County for \$200.00 and Mary Kim Davis, Wayne County for \$300.00 (Item #15)

Other Reports/Update: **Federation** Jane McDaniel, Federation Treasurer: Explained what the Federation is. Gave synopsis of forum and planning for future forums. (Item #16)

Executive Board Award Teresa Story, Vice President: (Item #17)

Herter-O'Neal Scholarship Elizabeth Wilson, 2nd Vice President: Received applications from every district this year. The winner was Tara Grover, West District. (Item #18)

Sue Mills Lighthouse Award Kay Morton, President: Dierdre Hicks was the recipient.

Sue Mills Enhancement Fund Devona Beard, Foundation: Has forms for payroll deduction contributions to the fund.

Horn of Plenty Ruth Ann Pope, South Central District President Union County and Cabarrus County helped. Sixteen secretaries volunteered and helped. (Item #19)

TERSSA Update Christine Barrier, TERSSA Membership Chairman: Plans are being finalized for Annual Conference at Mississippi State. Call for nominations have also been sent out. Currently, there are 109 members with 37 from North Carolina. (Item #20)

Old Business:

- I. 501c3 Tax Exempt Status, Kay Morton will be meeting with an accountant to discuss what the best route for us to take will be.
- II. NCCESA records are now archived at NCSU.

New Business:

- I. 2011-2012 Budget, Cheryl Mitchell, Treasurer: Budget based on 210 members and past donations received. There were no questions.
Motion: Tracy Brown, Campus
Seconded: Deborah Waterman, Durham County
Decision: Approved (Item #21)
- II. Bylaws proposed changes; no discussion
Motion to accept: Jane McDaniel, McDowell County
Seconded: Ruth Ann Pope, Anson County
Decision: Approved as presented (See Item #12)
- III. Honorary Membership, Pam Brylowe; No discussion.
Linda Cahoon, Campus
Nancy Miller, Catawba County
Linda Brulet, Columbus County
Motion to accept: Suzanne Hugus, Campus
Decision: Accepted (Item 22)
- IV. 2011-2012 Slate of Officers, Call for nominations from the floor. None were received.
Motion to accept state slate as presented: Alice Pinnex, A&T
Seconded: Pam Brylowe, Jones County
Decision: Accepted
Motion to accept Federation nomination: Jane McDaniel, McDowell County
Seconded: Sandy Ruble, Granville County
Decision: Accepted (See Item 11)

Other Business:

- I. Recognition of Award Winners
 - a. Secretary Awards of Excellence – State Winner: NC, Ann Burroughs, Vance County; NE, Gloria Morning, Edgecombe County; SE, Cindy Day, Carteret County; SC, Donna Foster, Cumberland County; WC, Sally Souther, Surry County; West, Debbie Hunter, Macon County
 - b. Executive Board Award – Ginger McGhee
 - c. Professional Improvement Scholarship – Mary Ann Edwards, North Hampton County and Kim Davis, Wayne County
 - d. Sue Mills - Dierdre Hicks
 - e. Herter O'Neal – Tara Grover
- II. Memorials
 - a. Beatrice Eunice “Miss Bea” Clayton – retired, Granville County
 - b. Arnette Cahoon Parker – retired, Tyrell County
 - c. Donna Stewart – active, Campus (Item #23)
 - d. Brenda Gardner – active, Martin County (Item #23)
 - e. Ann Pridgen – active, Columbus County (Item #23)
- III. Installation of Officers - Brief history of Association and installation by Pam Brylowe; Pam thanked all for their service and leadership. Our new officers were installed as follows: Debbie Goforth, Treasurer; Suzanne Hugus, Secretary; Tracy Brown, Second Vice President; Elizabeth Wilson, Vice President; Teresa Story, President; Kay Morton, Advisor.
- IV. Passing of Presidential Gavel – Kay Morton passed the gavel to Teresa Story.

Announcements:

- I. An invitation was extended to the Association by the North Central District to attend the 2012 State meeting, September 12-14, 2012, at the Holiday Inn Brownstone.
- II. Raffle winners:
 - a. Campus – Donna Tulley, Clay County
 - b. Northeast – Susan Graham, South Central District
 - c. South Central – B.J. Okleshen, Gates County
 - d. Southeast – Sandy Kanupp, West Central District
 - e. West – 50-50 drawing - Wanda Howell, County; Gift Cards - Carol Horne, County
 - f. North Central – Jim Cowden, North Central District Director
- III. Linda Dill – Cleveland County, retired, also died this year.
- IV. Door prizes were passed out.
- V. Kay Morton thanked attendees and the South Central District for hosting this year's meeting.

Adjourn:

11:58 am

Motion: Elizabeth Wilson, Johnston County

Seconded: Ruth Ann Pope, Granville County

Decision: Motion is accepted

Respectfully submitted,

Donna Tulley
West District
Clay County