



NCCESA Board of Directors Meeting  
February 25, 2011

Farm Bureau Auditorium  
McSwain Extension Education and Agriculture Center  
Lee County

Kay Morton welcomed everyone to the meeting followed by greetings from Susan Condlin, Lee County Extension Director. Dr. Joe Zublena gave an Administrative update. Dr. Sandy Wiggins presented a brief in-service on "Professional Protocol in the Workplace".

Call to Order: Kay Morton, President – NCCESA at 9:30 a.m.  
Approval of Agenda: Motion: Pam Layfield, Anson County  
Seconded: Sandy Kanupp, West Central District  
Decision: Agenda was approved (Item 1)

Thought for the day: Presented by Teresa Story

Roll Call: Campus – 7 South Central – 5  
Northeast – 1 West – 7  
North Central – 2 West Central – 2  
Southeast - 4

Parliamentary: There is a quorum.

Approval of Minutes: Motion: Janice Dotson, West District  
Seconded: Karen Ball, Haywood County  
Decision: Minutes for the September 16, 2011 Board of Directors Meeting minutes were accepted with the following changes:  
1. Under new business, Item VI, Suggestions, Important Note: Delete Vicky Merritt's name from in front of Campus Chapter  
2. Motion to adjourn was seconded by Jane (not Jan) McDaniel, McDowell County

Financial Report: Presented by Cheryl Mitchell, McDowell County; accepted as presented (Item 2)

District Reports: Campus (Item 3) South Central (Item 7)  
Northeast (Item 4) West (Item 8)  
North Central (Item 5) West Central (Item 9)  
Southeast (Item 6)

Standing Committee Reports: **Membership** (presented by Donna Tulley for Tracy Vogler, **Item 10**)  
**Public Relations** (Kim Gibson, no report)  
**Nominating Committee** (Donna Holland; One confirmed nomination for Treasurer, **Item 11**)  
**Rules & Bylaws** (Laverta Flewellen, no report)  
**Finance Committee** (Cheryl Mitchell, see **Item 2**)  
**Reflections** (no report-See **Item 12**; Jane McDaniel will bring Reflections to Kay Morton at the next Federation meeting to transfer to Pam Layfield)  
**Professional Improvement** (reported by Susan Graham for Sandy Ruble, **Item 13**)

Other Reports/Update: **Federation** (Jane McDaniel, **Item 14**)  
**Executive Board Award** (Teresa Story)  
**Herter-O'Neal Scholarship** (Elizabeth Wilson, **Item 15**)  
**Sue Mills Lighthouse Award** (Kay Morton)  
**Horn of Plenty** (Ruth Ann Pope, **Item 16**)  
**TERSSA Update** (reported by Teresa Story for Christine Barrier, **Item 17**)

### Old Business:

- I. Latino Initiative (Pam Brylowe) Waiting for more information, **Item 18**
- II. 501©(3) Tax Exempt Status (Kay Morton) Still investigating
- III. 2011 NCCESA State Meeting Update (Sandy Kanupp and Deidra Hicks) Meeting will be held September 22-23 at the Ramada Inn in Statesville. Registration will be \$40.00 and include two meals. State rate will be charged for hotel rooms. Sandy asked for input about interest in tours or other suggestions for the state meeting. Vicky Merritt suggested having a Hospitality Room as opposed to having a tour.

### New Business:

- I. Honorary Memberships (presented by Donna Tulley for Tracy Vogler, **Item 23**) Motion to accept Nancy H. Miller, Catawba County, for Honorary Membership by Pam Brylowe, Jones County, and seconded by Jane McDaniel, McDowell County. Membership for Nancy Miller will be voted on at the Annual Business meeting. Motion passed
- II. 2011-2012 Proposed Budget (presented by Cheryl Mitchell, **Item 24**) Motion to present budget to membership at the Annual Business Meeting was made by Sandy Kanupp and seconded by Jane McDaniel. Motion passed.
- III. Federation Goal (presented by Kay Morton) Send suggestions to Kay Morton.
  - a. Sandy Kanupp suggested the websites be simplified to make finding information easier and to revise and review publications on a timely basis
  - b. Jane McDaniel suggested the website be kept updated
- IV. Archiving NCCESA Records (Donna Tulley) Pam Brylowe recommended we use the working equipment. A motion was made by Karen Ball, Haywood County, to archive past NCCESA records, discard non-working equipment and donate surplus equipment to an organization or individual that could use it. Motion seconded by

Tami Hagie, Avery County. Motion passed. Bylaws will be updated to reflect old records will be archived. The current and four prior years (total of five years of records) being maintained by the current State NCCESA Secretary.

**Other Business:**

None

Kay Morton adjourned meeting.

Respectfully submitted,

Donna Tulley