

NORTH CAROLINA COOPERATIVE EXTENSION SECRETARIES ASSOCIATION  
CALLED EXECUTIVE BOARD MEETING  
TELECONFERENCE  
February 5, 2009

President Carol Horne called to order the North Carolina Cooperative Extension Secretaries Association Executive Board "called" meeting via teleconference at 9:30 a.m., Thursday, February 5, 2009. Roll call was performed by Secretary Shelia Ange with the following members present: President Carol Horne, 1<sup>st</sup> Vice President Pam Brylowe, 2nd Vice President Kay Morton, Secretary Shelia Ange, Treasurer Donna Stewart, Federation Past President Christine Barrier, Parliamentarian Denise Brown, and special guest Tracy Brown.

Carol asked Tracy to give an update on SRERSSA. The Board met in January to discuss dues and whether SRERSSA would hold an annual meeting this year in Louisiana. A survey was also sent out to gather information about the gravity of the situation within the counties. The majority of responses was that many could not afford to attend without county support. Due to budget constraints in the state and region, the Board decided not to actually have a meeting this year in Louisiana. The Board will attempt to set up some type of meeting, possibly on Elluminate. The Board also froze the current Board positions as there will not be an actual meeting where installation would occur. Dues will be \$10 and membership is open to members and non-members of local chapters. This decision was due partially to the lack of local chapters in some states and the loss of those potential members.

As President of the NCCESA Campus Chapter, Tracy also updated the Executive Board on plans for the 2009 Annual Meeting to be hosted by the Campus Chapter. With the budget guidelines that have recently been issued, Administration will support time only. After discussing the financial issues involved, Tracy Brown motioned that the 2009 State Secretaries Association Meeting be combined with the 2009 Secretaries State Training Conference. Motion was seconded by Pam Brylowe. After discussion, motion carried. Tracy will follow up with Dr. Mitch Owen and Dr. Jon Ort.

Carol will issue a memo to the Board of Directors today with the recommendation to approve the motion as previously stated and response deadline of February 10. In order for the motion to pass by e-mail, two thirds of responses returned must be positive.

Carol led a discussion concerning the format of our Board Meetings. Consensus was to have the Executive Board meeting on February 19, 2009 via teleconference at 9:30 a.m. The Board of Directors meeting will be February 27, 2009 via Elluminate at 9:30 a.m. All reports will be sent in writing to Carol by February 20 and then forwarded to Shelia.

The Executive Board agreed to reimburse Carol and Denise for travel to attend the Elluminate session in the same office.

The meeting was adjourned.

Respectfully submitted:

Shelia S. Ange, NCCESA Secretary, 2009