

**NCAE4-HA Fall Board Meeting**  
**Thursday, November 2, 2008**  
**Brickhaven Bldg, Raleigh, NC**

**Present:** Denise, Peggy Lewis, Millie Bruton, Meg Wyatt, Barb-Dunn Swanson, Danieele Barco, Erin Morgan, Danny Butler, Crystal Smith, Chad Ray, Aimee Sloan, Heather Tart, Angela Shaver, Nelson McCaskil, Laura Byrd, John Davis, Carolyn Langley, Linda Gore

**Call to order** by Barb Dunn Swanson, President  
Roll Call

**Minutes**-Read and Reviewed, Laura Byrd motion to accept minutes, Angela Shavera 2<sup>nd</sup>.  
Minutes Passed

**Treasurer's Report**-Linda Gore Reported that the Association's operating budget is \$11,336.46, Enrichment Account \$2,734.88, Money Market Shares \$686.71, and Shares Account \$44.63 Treasurer's Report Passed

**Reports of Officers & Committees**

**Annual Conference**-No Report

**Constitution, Policy & Legislative**-Millie Bruton-The committee is in the process of reviewing and need to update constitution online and discussed that with Carolyn. Peggy brought up the bylaw stating that only one person from each district is to be on nominating and recognition and was wondering if that bylaw could be changed or worded different or can it be enforced better. If people are interested in changing the bylaw the proposal has to be sent out to all members 30 days prior to meeting and has to be voted on at the association meeting.

**Diversity**-John Davis- no further update. Going to look for donor for diversity award as it pertains to award recipient.

**Finance**-Linda Gore-no further report at this time

**Membership**-Laura Byrd-all six districts sent stuff for dues and membership. Before December 15<sup>th</sup> all district treasurers need to send to Linda money for dues and membership. Both universities are on the list for memo.

**Nominating**-Danielle Barco-Asking people to run for office try to warp up by Winter Board. Already know Louise is Tres Elect, Jackie and Sara Drake are definite as well. Would like 2 members to run from each district.

**Professional Development**-Chad Ray-Scholarships going out late Dec./early Jan. Some will be looked at and scored at Winter Board.

**PRI**-Erin Morgan-Missing People for following districts SC. Doing True Share Fair with Technology and how it relates Past, Present, and Future, suggested setting up at Swannanoe

**Rapport**-Carolyn Langley-Took over Beth Vick's position since she is no longer with Extension. Two issues.

**Recognition**- Peggie Lewis-Website is up to date. All applications due Feb. 13<sup>th</sup> if applying for awards. When the application comes to the district chair all copies of the application must be made before they are turned into the committee. Checklist online for what is needed for each award. Some need narratives, but all need a 50 word summary b/c that is what is read at award banquet. Waiting on some awards from Nationals b/c haven't sent out info for them yet. 2<sup>nd</sup> Annual Livestock Agent Award is available. Need to be clear at Winter Board who has received awards and if they are not in attendance they need to be contacted. Please do not send all the applications to the chair of committee if they are not going to be in attendance. Person going to be there physically need to decide what is going to happen before recognition gets there as far as what committees are going to help judge, etc.

NAE4-HA-Southern Regional Dir.-Nelson-Regional directors are going to make an effort to connect states with national association-JCEP will be holding workshops to make this happen.

-National meeting 2009-Hotel Hyatt-Clarion-cheaper \$119/night. Special activities planned, pre-conf. tours-Niagara Falls & Canada, Underground Railroad

-National 1<sup>st</sup> Timers scholarship-possibly amount of registration (more of an essay format)

-Changes with hostess (2014) hopefully have a bid package to host National meeting and best one gets to host.

### **District Report**

**NC**-Heather Tart-having mtg on Dec. 15<sup>th</sup> in Alamance Co.

Crystal Smith-\$500 paid to enrichment from old district. Thanked people for coming to Annual conference. Money is still coming in however not seeing some money from people who attended and did not pay! Or people signing up and paying and then not coming, begins to be a problem. Recommendation is to possibly have a fee penalty, finance needs to make that recommendation for something to change. Non-members pay non member fee. Money from dissembled district, \$2,000, went toward scholarships for 2 new 4-H people for state meetings. \$100/each and expand over 10 years. 2009 would like to have included in award package. Writing check \$2,000 to association in name of scholarship to be used over 10 years for two people per year. Fall under professional development.

**NE**-Reba-Met on Oct. 9<sup>th</sup> Recognized upcoming retirees. Discussed Winterboard meeting; reported on the Galaxy. Following the mtg we had a staff development activity;Picture Perfect conducted by Danelle Barco

SC-Angela Shaver-Oct. 29<sup>th</sup> met in union Co. to plan for Winter Board-March 3<sup>rd</sup> in Union Co. "Growing Green 4 21<sup>st</sup> Century, speaker and 3 workshops. Mtg again in Dec. to finalize. Hopefully registration will go online. Board mtg time will be considered. Board mtg @ 8:30am March 3<sup>rd</sup>-Denise to bring greeting and invitation @ that time.

W-Denise-August 26<sup>th</sup> and Nov 13<sup>th</sup> met on Elluminate to discuss district responsibilities. New agent in Yancey Co. Karie Pitman. Annual Conference August 12-14 in Asheville at Crowne Plaza, Wed-Swannona, Thursday-Deer Parke. There will be a retiree track "Bringing It Back Home"

WC-Sara Drake-met on Oct. 28<sup>th</sup> at the Catawba center, currently has 20 members who have paid their dues for 2009. Robbie Furr reported that the state awards and recognition website is updated and members are encouraged to apply for state association awards. Robbie and Spring will schedule a district recognition workshop. This will provide a time for members to complete recognition applications, and receive assistance form the committee.

Two DSA recipients-Jeanette Schuszler and Melissa Staebner

SC-Aimee Sloan-Met on Nov. 17, 2008. Nona leaving New Hanover Co. Inner City Agent and not refilling position.

### **Unfinished Business**

**Website-** Danelle, Robbie, Lori, and Carolyn

-For the NCAE4-HA to move towards a wikki site that will be housed on the NCSU library site. Robbie Furr has worked up a mock layout for this wikki for you to view.

-For the PR&I chair and committee to maintain the new wikki site in terms of making sure all information posted is pertinent to the associatin, and that reports and newsletters are posted in a timely fashion.

-For the NCAE4-HA purchase the ncae4h.org domain name for \$7.75 per year or for the next three years at \$23.25. The domain name is available but can only be purchased with a credit car; therefore, we recommend the PR&I chair request the amount in their budget, purchase the domain on an annual basis and submit receipt for reimbursement from NCAE4HA treasurer.

-The PR&I chair and committee will also be in charge of this website and can post to this website. This will need to be added to their job responsibilities in the committees and job responsibilities section of the constitution

-Database recommendations: for a representative &/or current NCAE4-HA president to talk with Dr. Stewart about the possibility of housing the association database on his site. Completely renew the database from scratch in the form of an Excel document that can be easily downloaded.

**National Mtg Report-**Barb-Dunn Swanson and Nelson-Galaxy in Indianapolis, States Night Out was great, Dr. Stewart helped to pay for the dinner.

**Federal Report-**Committee members were identified at the end of the closing business meeting and emailed to notify representatives of meeting.

**New Business-None**

**Announcement-None**

**Upcoming Events:**

JCEP: February 10-12, 200 Orlando, FL

NCAE4-HA Opening Board Meeting-March 3, 2009, 8:30 am, Union County

NCAE4-HA Winter Professional Meeting: Tuesday, March 3, Monroe, (Union County)

Spring Board of Directors Meeting: May 13, 2009, Elluminate

PILD:April 27-29, 2009, Arlington, VA

NCAE4-HA State Meeting: August 12-14, 2009, West District-Asheville

NAE4-HA National Meeting-Rochester, NY-October 25-29, 2009

Meeting Adjourned!